Fort Bend Central Appraisal District
Minutes of Board of Directors Meeting
September 15, 2026

Call to order: Chairman Pam Gaskin opened the regular meeting at 4:31 p.m.

Board members present:
Pam Gaskin, Chairman
David James, Vice Chairman
Mike Rozell, Secretary
Paul Stamatis, Financial Officer
Jim Kij, Director
Sam Chatriwala, Director *(arrived at 4:41pm)*

Board members absent:
Larry Indermuehle, Director
Andrew Johnson, Director
Carmen Turner, Assessor/Collector

District personnel present:
Jordan Wise, Chief Appraiser
Tara Strine, Deputy Chief Appraiser
Rex Wogan, Deputy Chief Appraiser
Michael Gary, Chief Legal & Compliance Officer
Krisha Langton, Chief Human Resources Officer
Tiffany BenJebbour, Chief of Special Projects
Michael Higgins, Chief Financial Officer
Brandon Thompson, Director of Appraisal Operations

District's Legal Counsel: Matthew Tepper and Vernique Hutchinson, McCreary Veselka Bragg & Allen PC (MVBA)

District's Taxpayer Liaison Officer: Myron Green was present.

Others present: None

Public Comments: None

Recognition of Service Awards: The following employees were recognized for their years of service:
Vivian Ji – Commercial Appraiser (10 years)
Vickie Reeves – Support Associate (10 years)
Sandra Duran – Human Resources Generalist (5 years)
Ashley Vazquez – Business Personal Property Appraiser (5 years)
Luda Zaika – Support Associate (5 years)

Accomplishments: None to report this month.

Chief Appraiser Reports: Chief Appraiser Jordan Wise presented his report on the following topics: Tax Year 2027 Planning and Execution; Taxing Unit Communications; Agent Portal Update; Sugar Creek Tower 1 Update; November Board of Directors Election; School District Property Value Study (SDPVS); 2027 Legislative Session Preparation; and other miscellaneous activities.

Taxpayer Liaison Officer Reports: The report submitted by the Taxpayer Liaison Officer was presented by Myron Green.

Department Status Reports: The department status reports were presented.

New Business:

Discussion and possible action regarding the Appraisal Review Board (ARB) Chairman's request to provide standby pay to ARB members. ARB Chairman Kenneth Bray was present to request standby pay for ARB members. He recommended it be for two (2) members each day and they would get paid whether they came in or not. He suggested paying $50.00 per day for being on call.

A motion was made by Financial Officer Paul Stamatis and seconded by Mike Rozell to pay up to two (2) members with on call pay and for them to get paid whether they come in or not.

AYES: Stamatis, Rozell
NOES: Gaskin, James, Kij, Chatriwala

The motion failed:

Presentation and discussion by OneDigital regarding the District's group insurance renewal rates for the upcoming plan year. Garrin Raymond and Morgan Goin were present and reported that they successfully negotiated no rate increase and no plan changes for the upcoming plan year. The initial renewal proposal reflected an 11.7% rate increase. Through OneDigital's negotiations, the District avoided the increase, resulting in estimated annualized savings of $324,960.

Discussion and possible action to approve an amendment to the District's agreement with Corebridge Financial to establish a 401(a) plan for the purpose of providing employer matching contributions to eligible employees participating in the District's 457(b) deferred compensation plan. Collin Cook and Jennifer Garza were present to answer any questions regarding the proposed 401(a) plan. They explained that the proposed structure would allow employees who contribute to the existing 457(b) plan to be eligible to receive a corresponding FBCAD contribution to a new 401(a) plan. The District contribution would increase based on the employees' 457(b) contribution, up to a maximum FBCAD contribution of 4% of eligible compensation.

A motion was made by Financial Officer Paul Stamatis and seconded by Secretary Mike Rozell to amend the 457(b) plan to include a 401(a)-matching plan with the recommended match of 4% with the graded 5-year vesting period. The motion carried.

Discussion and possible action to create an Appraisal Review Board (ARB) Appointment Committee to facilitate the selection and appointment of an ARB Chairperson, Secretary, and ARB members for terms beginning January 1, 2027. A motion was made by Secretary Mike Rozell and seconded by Vice Chairman David James to request Larry Indermuehle serve on the committee. The motion carried.

Discussion and possible action to authorize the Chief Appraiser to negotiate and enter into contracts with Insight Consultants to develop an agent portal. A motion was made by Financial Officer Paul Stamatis and seconded by Secretary Mike Rozell to authorize the Chief Appraiser to negotiate and enter into a contract with Insight Consultants with a total cost not to exceed $125,000.00. The motion carried.

Discussion regarding the 2026 Board of Directors election of three (3) members. The Chief Appraiser provide an update on the upcoming election. He notified the Board that a drawing for ballot position was held on Thursday, September 3, 2026.

Consent Agenda: A motion was made by Secretary Mike Rozell and seconded by Director Jim Kij to approve Consent Agenda as presented. The motion passed unanimously.

a. Review and consider approval of minutes for the workshop of July 15, 2026.
b. Review and consider approval of minutes for the regular meeting of August 11, 2026.
c. Review and consider approval of paid vouchers and review of financial reports.
d. Review and consider approval of renewing the agreement for education services with TEAM Consulting.

e. Review and consider approval of the renewal contract with NearMap for imagery services.
f. Review and consider approval of the proposal from LJA Engineering, Inc. to provide continued GIS services to map Fort Bend Central Appraisal District provided deeds and plats.

Executive Session: At 6:25 p.m., the Board convened into closed executive session under Texas Open Meetings Act, Texas Government Code, Chapter 551, sections (551.071) private consultation with board's attorney, (551.072) discussions on purchase, exchange, lease, or value of real property, (551.074) personnel matters, (551.076) security matters.

a. Private consultation with board's attorney regarding:
    i. Property litigation
    ii. Other litigation
    iii. Personnel Matters
    iv. Security Matters
b. Review and discuss annual evaluation and contract for Chief Appraiser.

The Board reconvened into open session at approximately 7:19 p.m. No action was taken.

A motion was made by Director Jim Kij and seconded by Secretary Mike Rozell to approve a salary increase of 6.15% and include a vacation multiplier of two times the rate set in the applicable District policy. The motion also included directing the District's legal counsel to prepare the employment contract with an effective date of September 1, 2026. The motion carried.

Other Business:

Items from the Board Members:

- Director Jim Kij requested we gather information from other Appraisal Districts regarding standby pay for Appraisal Review Board members.
- Vice Chairman David James requested a better understanding of what will happen with the tenant income from Sugar Creek Tower I. Chairman Pam Gaskin recommended we have a workshop with the auditors to discuss this matter.
- Financial Officer Paul Stamatis mentioned that he is unable to attend the October meeting and requested discussion be delayed regarding excess funds until the November meeting.

Receive report on corrections under Sec. 25.25(b), Tax Code. The Board of Directors received the corrections report.

Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code. None

Announcements: The next Board of Directors regular meeting will be on Tuesday, October 20, 2026, at 4:30 p.m. at the Appraisal District. It was noted that the pre-preliminary budget meeting will be scheduled for the November meeting.

Adjournment: The meeting was adjourned at 7:24 p.m.

APPROVED ON THE 20th day of September 2026.

Pamiel J. Gaskin, Chairman

Michael Rozell, Secretary