



Open Records Request

Fort Bend Central Appraisal District
Attn: Public Information Officer
2801 B.F. Terry Blvd.
Rosenberg, TX 77471-5600

Send this completed form to our office, using the information and location at the top right section of this form or you may email it to us — openrecords@fbcad.org

For any questions, call us — 281.344.8623

*PLEASE TYPE OR WRITE LEGIBLY

Requestor Name: _____

Company/Organization Name: _____

Type of Requestor: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Appraisal Years Subject to Request: _____

Information Requested: _____

Property Address(es) / ID Number(s): _____

Under the Public Information Act, some categories of information do not have to be released. Exceptions to disclosure fall into two general categories: 1) mandatory exceptions that make information confidential and require a governmental body to withhold information (For Example: Sales Price/Confidential Ownership Information), and 2) discretionary exceptions that allow but do not require a governmental body to withhold information.

In most instances, a governmental body is required to request a decision from the Attorney General in order to withhold information from a requestor. However, a requestor may permit a governmental body to redact information without requesting an Attorney General decision. You are not required to agree to the redaction of any information responsive to your request, but doing so may streamline the handling of your request. If you agree to redactions in this request, then you may request the redacted information in a future information request.

YES NO **Do you agree to the redaction of information that is subject to mandatory exceptions, provided such redactions are clearly labeled on the information you received?**

YES NO **Do you agree to the redaction of information that is subject to discretionary exceptions, provided such redactions are clearly labeled on the information you receive?**

How would you like to receive the requested information?

- Pick-up
- Email
- Mail (additional postage charges may apply)
- Inspect On-Site

Requestor's Signature

Date