

**Fort Bend Central Appraisal District**  
**Minutes of Board of Directors Meeting**  
**October 21, 2025**

**Board members present:** Jim Kij, Chairman; Mike Rozell, Secretary; Pam Gaskin, Financial Officer; David James, Director; and Sam Chatriwala, Director.

**Board members absent:** Paul Stamatis, Vice Chairman; Carmen Turner, Assessor/Collector; Larry Indermuehle, Director; and Andrew Johnson, Director.

**District personnel present:** Jordan Wise, Chief Appraiser; Rex Wogan, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Special Projects; and Michael Higgins, Chief Financial Officer

**District's Legal Counsel:** Matthew Tepper, McCreary Veselka Bragg & Allen PC (MVBA)

**District's Liaison Officer:** Myron Green

**Others present:** None

**Call to order:** Chairman Jim Kij, opened the regular meeting at 5:06 p.m.

**Public Comments:** None

**Recognition of Service Awards:** Michael Gary, Rex Wogan, and Kaitlin Williams were recognized for 5 years of service.

**Chief Appraiser Reports:** Chief Appraiser Jordan Wise presented his report on the following topics: tax year 2026 planning; Board of Director Strategic Planning Workshop follow-up activities; 2025 Legislative Session Implementation; Real Estate Acquisition Update; Tyler Technologies update; and other miscellaneous activities.

**Liaison Officer Reports:** Myron Green presented the Liaison Officer Report.

**Department Status Reports:** The department status reports were presented.

**New Business:**

**Report on the renewal rates for group insurance lines of coverage for the plan year effective November 1, 2025.** Garrin Raymond with OneDigital updated the Board of Directors on the renewal rates for group insurance lines of coverage for the plan year effective November 1, 2025.

**Report on the Appraisal Review Board (ARB) Appointment Committee.** Director Sam Chatriwala provided an update on the ARB appointment committee.

**Discussion and possible action to appoint members to the Agricultural Advisory Board.** Secretary Mike Rozell made a motion to appoint Tommy Holmes, Beth Briscoe, Claudia S. Wright, Jordayna Druke, Rachel Elizabeth Greene, and Thomas Wyatt Bosse to the Agricultural Advisory Board. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

*NOTE: Action was taken on items 13 and 14 after the Executive Session.*

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**Consent Agenda:** Financial Officer Pam Gaskin made a motion to approve the consent agenda as presented. Secretary Mike Rozell seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the meeting of September 16, 2025.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.
- c. Review and consider approval of a Resolution for the Medical Expense Reimbursement Plan to assist and help provide reimbursement for medical care for each participating employee.
- d. Review and consider approval of the proposal from LJA Engineering, Inc. to provide continued GIS services to map Fort Bend Central Appraisal District provided deeds.
- e. Review and consider approval of the proposal from LJA Engineering, Inc. to provide continued GIS services to map Fort Bend Central Appraisal District provided plats.
- f. Review and consider approval of renewing the Small Governmental Platform Program Enterprise Agreement (SGDPP EA) with Environmental Systems Research Institute, Inc. (Esri).

**Executive Session:** At 5:52 p.m., the Board convened into closed executive session for the following items:

- Private consultation with board's attorney regarding property litigation, other litigation, personnel matters, and security matters under Tax Code, sections 6.03 and 6.0301.
- Discussion about a Resolution to purchase a building pursuant to Texas Tax Code, Section 6.051.

The Board reconvened the closed executive session at approximately 6:47p.m. and took no action.

**Discussion and possible action to award Request for Proposal for General Contractor Services.** Financial Officer Pam Gaskin made a motion to authorize the Chief Appraiser to open negotiations with the most qualified applicant in response to our request for proposal for General Contractor Services. Director David James seconded the motion, and the motion carried.

**Discussion and possible action to determine the most qualified applicant in response to Request for Qualifications for Architectural Design Services.** Financial Officer Pam Gaskin made a motion to authorize the Chief Appraiser to open negotiations with CDI in response to our request for qualifications for Architectural Design Services. Director David James seconded the motion, and the motion carried.

**Other Business:**

**Items from the Board Members:** None

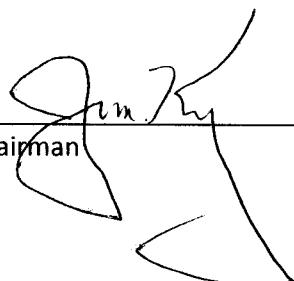
**Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code.** None

**Announcements:** The next Board of Directors regular meeting will be on Tuesday, November 18, 2025, at 4:30 p.m. at the Appraisal District.

**Adjournment:** The meeting was adjourned at 6:49 p.m.

**APPROVED ON THE 18<sup>th</sup> DAY OF November 2025.**

Jim Kij, Chairman



  
Michael Rozell, Secretary