

**Fort Bend Central Appraisal District  
Minutes of Board of Directors Meeting  
August 19, 2025**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Financial Officer; David James, Director; Sam Chatriwala, Director; and Larry Indermuehle, Director.

**Board members absent:** Carmen Turner, Assessor/Collector; and Andrew Johnson, Director.

**District personnel present:** Jordan Wise, Chief Appraiser; Rex Wogan, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Tiffany BenJebbour, Director of Special Projects; and Michael Higgins, Chief Financial Officer

**District's Legal Counsel:** Sharon Baxter, McCreary Veselka Bragg & Allen PC (MVBA)

**District's Liaison Officer:** Myron Green

**Others present:** None

**Call to order:** Chairman Jim Kij, opened the regular meeting at 4:30 p.m.

**Public Comments:** None

**Recognition of Service Awards:** Tiffany Olguin was recognized for fifteen (15) years of service.

**Recognition of Accomplishments:** Chief Appraiser Jordan Wise announced that the District was notified that it was selected as a Top Workplace again. This is the fourth year that FBCAD has been a recipient of this award.

**Chief Appraiser Reports:** Chief Appraiser Jordan Wise presented his report on the following topics: Houston Chronicle Top Workplaces; certification of the roles and truth-in-taxation assistance; taxing unit communications; 2025 legislative session implementation and first-called special session and second-called special session; real estate acquisition update; Tyler Technologies update; and other miscellaneous activities.

**Liaison Officer Reports:** Myron Green presented the Liaison Officer Report.

**Department Status Reports:** The department status reports were presented.

**New Business:**

**Discussion and possible action to create an Appraisal Review Board (ARB) Appointment Committee to facilitate the selection and hiring of an ARB Chairperson and Secretary along with approximately ten (10) ARB members for a term beginning on January 1, 2026.** Director Mike Rozell made a motion to appoint David James and Sam Chatriwala to serve on the ARB Appointment Committee. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

**Discussion and possible action on a Resolution to retain professionals in connection with obtaining financing to purchase a building and construct/renovate a building.** The Chief Appraiser explained that as FBCAD progresses through the process to acquire facilities, approval of this resolution would provide us with an option to work with Government Capital to assist with the securing of financing at the best possible rate and term.

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Director David James made a motion to approve the Resolution to retain professionals in connection with obtaining financing to purchase a building and construct/renovate a building. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

**Discussion regarding Tyler Cloud Solutions.** The Chief Appraiser reminded the Board that it discussed during a previous meeting regarding our interest in shifting our CAMA environment away from on-premise hosting. By switching it to a cloud-based version, it would optimize our configurations, provide heightened security and protections, minimize service interruptions, and assist with disaster recovery and business continuity.

**Discussion regarding the Fiscal Year 2027 Budget Calendar.** Chief Financial Officer Michael Higgins provided a budget calendar for fiscal year 2027, which includes a proposed timeline to assist with BOD member planning. A pre-preliminary budget workshop is being planned prior to the October meeting.

**Report on the 2025 Board of Directors election.** Chief Appraiser Jordan Wise reminded the Board that Directors Gaskin and Stamatis are currently serving a one-year term set to end on December 31, 2025. Mr. Wise updated the Board on the appointment process.

**Consent Agenda:** Vice Chairman Paul Stamatis made a motion to approve the consent agenda as presented. Secretary Mike Rozell seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the meeting of July 15, 2025.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.

**Executive Session:** At 5:39 p.m., the Board convened into closed executive session for the following items:

- Private consultation with board's attorney regarding property litigation, other litigation, personnel matters, and security matters under Tax Code, sections 6.03 and 6.0301.
- Deliberations over purchase of real property located in central Fort Bend County.
- Annual evaluation and contract for Chief Appraiser.

The Board reconvened from the closed executive session at approximately 6:25 p.m., and took the following action:

- Financial Officer Pam Gaskin made a motion to refer the complaint filed against the Appraisal Review Board Chairperson to the Taxpayer Liaison Officer for a formal investigation. Secretary Mike Rozell seconded the motion, and the motion passed unanimously.
- Secretary Mike Rozell made a motion to approve a new contract and compensation for the Chief Appraiser, effective September 1, 2025, increasing his total compensation package to \$350,800 per year. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

**Other Business:**

**Items from the Board Members:** None

**Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code.** None

**Announcements:** The next Board of Directors meeting will be on Tuesday, September 16, 2025, at 4:30 p.m. at the Appraisal District.

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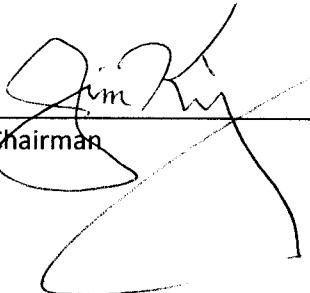
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**Adjournment:** The meeting was adjourned at 6:34 p.m.

**APPROVED ON THE 21<sup>st</sup> DAY OF September 2025.**

Jim Kij, Chairman



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Michael Rozell, Secretary

