

**Fort Bend Central Appraisal District  
Minutes of Board of Directors Meeting  
July 15, 2025**

**Board members present:** Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Financial Officer; David James, Director; Sam Chatriwala, Director; Larry Indermuehle, Director; Andrew Johnson, Director; and Carmen Turner, Assessor/Collector.

**Board members absent:** Jim Kij, Chairman

**District personnel present:** Jordan Wise, Chief Appraiser; Tara Strine, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Special Projects; and Michael Higgins, Chief Financial Officer

**District's Legal Counsel:** Matthew Pepper, McCreary Veselka Bragg & Allen PC (MVBA)

**District's Liaison Officer:** Myron Green

**Others present:** None

**Call to order:** Vice Chairman Paul Stamatis, opened the regular meeting at 4:30 p.m.

**Public Comments:** None

**Recognition of Service Awards:** None

**Recognition of Accomplishments:** None

**Chief Appraiser Reports:** Chief Appraiser Jordan Wise presented his report on the following topics: records approval and certification, IT performance issues, taxing unit communications, property tax transparency website and ARB results database, litigation planning, lessons learned sessions, 2025 Legislative Session implementation and first-called special session, Tyler Technologies update, and other miscellaneous activities.

**Liaison Officer Reports:** Myron Green presented the Liaison Officer Report.

**Department Status Reports:** The department status reports were presented.

**New Business:**

**Report on 2025 appeals and certification.** Director of Appeals Kimberly Rodriguez provided information related to 2025 appeals. Deputy Chief Appraiser Tara Strine provided an update on the 2025 certification process.

**Report from Appraisal Review Board (ARB) Chairperson on 2025 hearings and associated activities.** ARB Chairperson Cheryl Harper provided an update on the number of hearings heard by the ARB for 2025.

**Consent Agenda:** Secretary Mike Rozell made a motion to approve the consent agenda as presented. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the meeting of June 17, 2025.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.

**Minutes of Board of Directors Meeting Minutes**

**June 17, 2025**

**Page 2**

**At 5:09 p.m., the Board convened into closed executive session for the following items:**

- **Private consultation with board's attorney regarding property litigation, other litigation, personnel matters, and security matters under Tax Code, sections 6.03 and 6.0301.**
- **Discussion and possible action on the contemplated purchase of real property located in central Fort Bend County.**
- **Discussion and possible action on the current facility lease.**
- **Evaluation of the Taxpayer Liaison Officer.**

**The Board reconvened from the closed executive session at approximately 6:49 p.m., and took the following action:**

- **Evaluation of the Taxpayer Liaison Officer.**
  - Secretary Mike Rozell made a motion to raise the Taxpayer Liaison's compensation from \$30.00 per hour to \$35.00 per hour retroactive to June 17, 2025. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.
- **Discussion and possible action on the contemplated purchase of real property located in central Fort Bend County.**
  - Secretary Mike Rozell made a motion to grant the Chief Appraiser authority to negotiate and execute the purchase and sales agreement according to the terms of the Letter of Intent for Sugar Creek Tower I. Director David James seconded the motion, and the motion passed unanimously.
  - Secretary Mike Rozell made a motion authorizing the Chief Appraiser to take all action necessary to perform due diligence on the Sugar Creek Tower I building. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.
- **Discussion and possible action on the current facility lease.**
  - Secretary Mike Rozell made a motion to negotiate and sign an amended lease agreement in accordance with the Weaver and Tidwell report. Director Carmen Turner seconded the motion, and the motion passed unanimously.

**Other Business:**

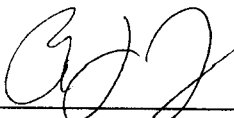
**Items from the Board Members:** None

**Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code.** None

**Announcements:** The next Board of Directors meeting will be on Tuesday, August 19, at 4:30 p.m. at the Appraisal District.

**Adjournment:** The meeting was adjourned at 7:01 p.m.

**APPROVED ON THE 19<sup>th</sup> DAY OF August 2025.**



Paul Stamatis, Vice Chairman



Michael Rozell, Secretary