

**Fort Bend Central Appraisal District
Minutes of Board of Directors Meeting
May 13, 2025**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; David James, Director; Sam Chatriwala, Director; Larry Indermuehle, Director; and Andrew Johnson, Director.

Board members absent: Pam Gaskin, Financial Officer; Carmen Turner, Assessor/Collector

District personnel present: Jordan Wise, Chief Appraiser; Tara Strine, Deputy Chief Appraiser; Rex Wogan, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Special Projects; and Michael Higgins, Chief Financial Officer

District's Legal Counsel: Matthew Tepper, McCreary Veselka Bragg & Allen PC (MVBA)

District's Liaison Officer: Myron Green

Others present: None

Call to order: Chairman Jim Kij, opened the regular meeting at 4:31 p.m.

Public Comments: None

Consent Agenda: Secretary Mike Rozell made a motion to approve the consent agenda as presented. Director Sam Chatriwala seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the public hearing of April 15, 2025.
- b. Review and consider approval of minutes for the regular meeting of April 15, 2025.
- c. Review and consider approval of payment for outstanding vouchers and review of financial reports.
- d. Review and consider approval of amendments to the Employee Rules and Policy Handbook.
- e. Review and consider approval of declaring certain furniture and equipment surplus and approve sale or disposal of items.

Recognition of Service Awards: None

Recognition of Accomplishments: None

Chief Appraiser Reports: Chief Appraiser Jordan Wise presented his report on the following topics: IT Performance Issues, Tax Year 2025 Activities, 2025 Legislative Session, Tyler Technologies Update, and other miscellaneous activities.

Liaison Officer Reports: Myron Green presented the Liaison Officer Report.

Department Status Reports: The department status reports were presented.

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Unfinished Business:

Consideration, discussion, and possible action to appoint members to the Investment Advisory Committee. A motion was made by Vice Chairman Paul Stamatis and seconded by Secretary Mike Rozell to appoint Financial Officer Pam Gaskin and Director David James to serve on the Investment Advisory Committee. The motion passed unanimously.

Consideration, discussion, and possible action to approve amendments to the Investment Policy. A motion was made by Secretary Mike Rozell and seconded by Vice Chairman Paul Stamatis to approve amendments to the Investment Policy. The motion passed unanimously.

New Business:

Report on 2025 appeals and certification planning. Director of Appeals Kimberly Rodriguez provided information related to value appeals, informal meetings, ARB hearings, and our plans for certification in July. She indicated that a total of 84,079 appeals have been received.

The Board convened into closed executive session for the following items:

- **Private consultation with board's attorney regarding property litigation, other litigation, personnel matters, security matters, and appointment of Directors under Tax Code, sections 6.03 and 6.0301.** No action taken.
- **Discussion and possible action over the contemplated purchase of real property located in central Fort Bend County.** No action taken.
- **Evaluation of the Taxpayer Liaison Officer.** No action taken.

The Board reconvened from the closed executive session at approximately 5:55 p.m.

Other Business:

Items from the Board Members: Director David James requested for the Board of Director meeting packet additions be added to the download file sent as a pre-read or just add the full combined file we receive on the iPad.

Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code. None

Announcements: The next Board of Directors meeting will be on Tuesday, June 17, 2025, at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting was adjourned at 6:05 p.m.

APPROVED ON THE 17th DAY OF June 2025.

Jim Kij, Chairman


Michael Rozell, Secretary