



ONLINE APPEAL

A step-by-step guide
on filing an appeal
through the online
portal



Brief Overview - Online Appeal

If you file your Notice of Protest through our Online Appeal portal, your appeal will be reviewed by an appraiser for possible settlement, which is considered an Informal Conference.

When a settlement offer is made, you can either accept or reject it. If you reject the offer, your online protest is automatically closed and a formal protest is opened, which you will then be able to schedule for an ARB hearing date through the portal yourself.

File an Online Appeal here:

www.fbcad.org/appeals/

OPTION 1:

Online Appeal

Combination Method —
Electronic Filing of
Protest **AND** Online
Informal Conference

Fastest and most
efficient way to submit
your Notice of Protest
and have your appeal
reviewed by an **FBCAD**
Appraiser.

[Instructions](#)

[File Now](#)

*Online Account Required

[Learn More >](#)

OPTION 2:

e-File

Electronic Filing of
Notice of Protest

Fastest and most
efficient way to submit
your Notice of Protest.

[Walkthrough
\(Video\)](#)

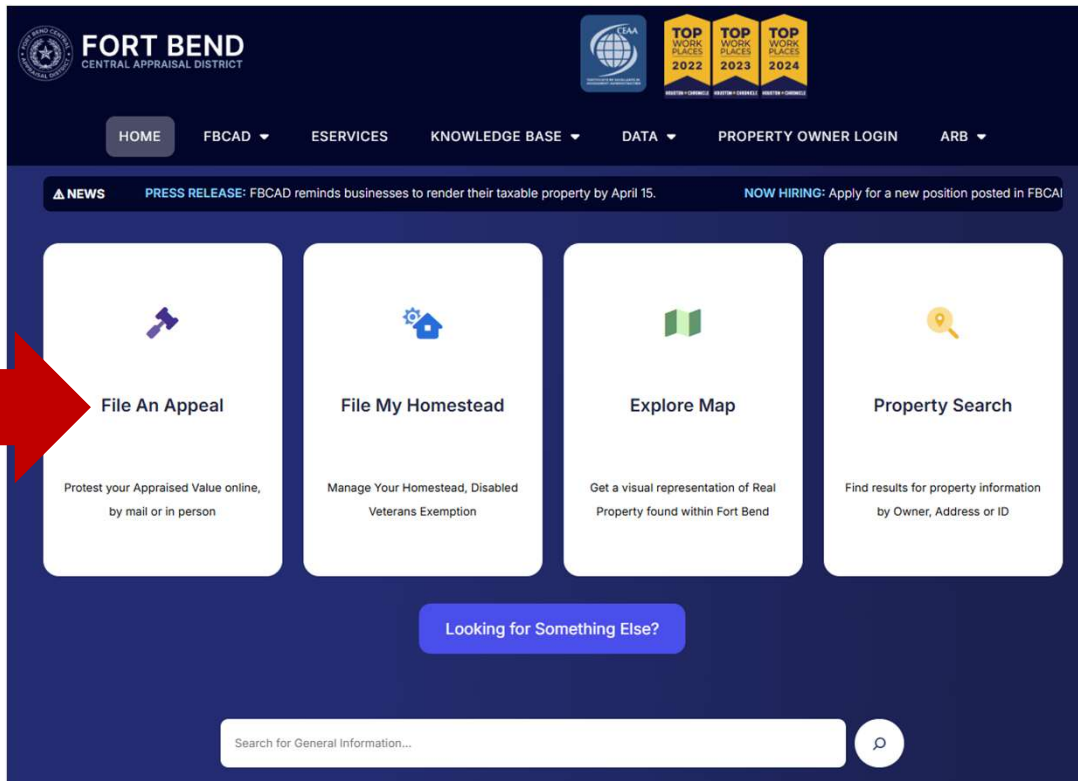
[File Now](#)

*No Online Account
Required

*(If wanted, you must
request an Informal
Conference. Include
phrase "I want an
Informal Conference" in
Section 4.)*



Getting Started



To file an Online Appeal, go to our website at www.fbcad.org

On the homepage, click **“File an Appeal”**.



Getting Started Cont'd

After the Appeals webpage opens, scroll down to **"Step 1: File Your Protest"**.

Under **"Option 1"**, click **"File Now"**.

A screenshot of the 'Option 1: Online Appeal' section on the FBCAD website. The section is titled 'OPTION 1: Online Appeal' in purple and bold. Below the title, it describes the 'Combination Method — Electronic Filing of Protest AND Online Informal Conference' as the 'Fastest and most efficient way to submit your Notice of Protest and have your appeal reviewed by an FBCAD Appraiser.' A purple button labeled 'Instructions' and a dark blue button labeled 'File Now' are positioned to the right of the text. A large red arrow points upwards from the bottom of the page towards the 'File Now' button. At the bottom right of the section, there is a link that says 'Learn More >'.

OPTION 1:

Online Appeal

Combination Method —
Electronic Filing of
Protest **AND** Online
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Fastest and most
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and have your appeal
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Appraiser.

[Instructions](#)

[File Now](#)

*Online Account Required

[Learn More >](#)



Create Your Account

You will then be prompted to “**Login**” or “**Create Account**” to access the Online Portal. If you already have an account, skip to page 8, or if you forgot your password, skip to page 7.

Click “**Create Account**”.

A screenshot of the Fort Bend Central Appraisal District online portal. The page has a blue header with the district's name and a "Login" link. Below the header, there is a "Login" section with a message: "A username and password must be set up first in order to utilize the online appeal option." The login form includes fields for "E-Mail Address" and "Password", a link for "I've forgotten my username or password", and a "Remember me" checkbox with the text "This is not recommended for shared computers". A "Login" button is at the bottom of the form. To the right of the form, there is a "Create Account" button, which is highlighted by a large red arrow pointing towards it. The text "Click the 'Create Account' button below to set up a Username and Password for access." is also present. The footer of the page features the "tyler technologies" logo.



Create Your Account Cont'd

To create an account, enter your email address and password into the fields provided. Your email address will become your username.

Complete the Captcha test and then click **"Create Account"**.

If everything was filled out correctly, you will see a message appear saying, **"User Created Successfully"**.

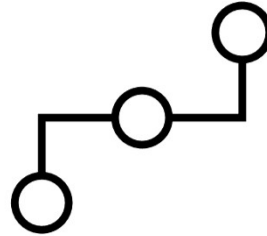
You will then be redirected to the welcome screen of your Online Appeals portal dashboard. If you're not immediately redirected to the portal, click on the **"Click here to continue"** part of the green pop-up message that should have appeared.

A screenshot of the 'Create Account' page on the Fort Bend Central Appraisal District website. The page has a blue header with the district's name and a 'Home' link. Below the header, the 'Create Account' section includes a note that passwords must be at least six characters long. There are four input fields: 'E-Mail Address', 'Confirm E-Mail Address', 'Password', and 'Confirm Password'. Below these fields is a CAPTCHA image with the text '7 9 6 9 3' and a 'Refresh Image | Generate New Code' link. A text box for the CAPTCHA is labeled 'Please enter the characters found in the above image.' At the bottom of the form is a blue 'Create Account' button. The footer of the page features the Tyler Technologies logo.



Forgotten Password or Username

If you already have an account, but don't remember your password or username, click "**I've forgotten my username or password**" on the Login page.

A screenshot of the "Recover Account" form. It has two input fields: "User Name" and "E-Mail Address", separated by "- OR -". Below these is a CAPTCHA image with the text "cny8 5 m 4 1". There are links for "Refresh Image" and "Generate New Code". A text prompt says "Please enter the characters found in the above image." followed by an input field. At the bottom is a blue button labeled "Recover Account".A screenshot of the login form. It has two input fields: "E-Mail Address" and "Password". Below the password field is a link that says "I've forgotten my username or password". There is a checkbox for "Remember me" with the text "This is not recommended for shared computers" below it. At the bottom is a blue button labeled "Login". A large red arrow points from the "I've forgotten my username or password" link towards the right.

You will be taken to the **Recover Account** page, where you will input your username or password, and then complete the Captcha test.

Afterwards, you will receive an email with instructions on how to recover your requested account information.

Due to the nature of electronic mail, junk mail trapping software, and spam email software, correspondences may be delivered to your junk or spam folder. Please monitor these folders to ensure receipt of emails from the Fort Bend Central Appraisal District.



Online Appeal Dashboard

After creating your account, you will be taken to your Online Appeal dashboard. Your dashboard is where you will find all the information related to your online appeal and where you will also take actions regarding it.

Fort Bend Central Appraisal District

[Home](#) Welcome USERNAME@FBCAD.ORG ▾

Welcome USERNAME@FBCAD.ORG

By submitting your 2025 appeal through FBCAD's online portal, you agree to have receive settlement offers, requests for additional information, etc. sent to the email address used to activate this online account. Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner. Most emails will be sent from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

To begin the appeal process, register your online passcode provided on your appraisal notice and click "File an Appeal". Once your appeal is filed, click into your "Case Number" to take action and review your appeal details.

If you have multiple accounts, each account needs to be protested individually by using the account specific online passcode.

To request electronic delivery of all documents, please visit <https://www.fbcad.org/request-for-e-communication/>


Your Properties

The logo for Tyler Technologies, featuring a stylized 't' made of dots and the word "tyler" in lowercase, with "technologies" in smaller text below it.



Link Properties to Your Account

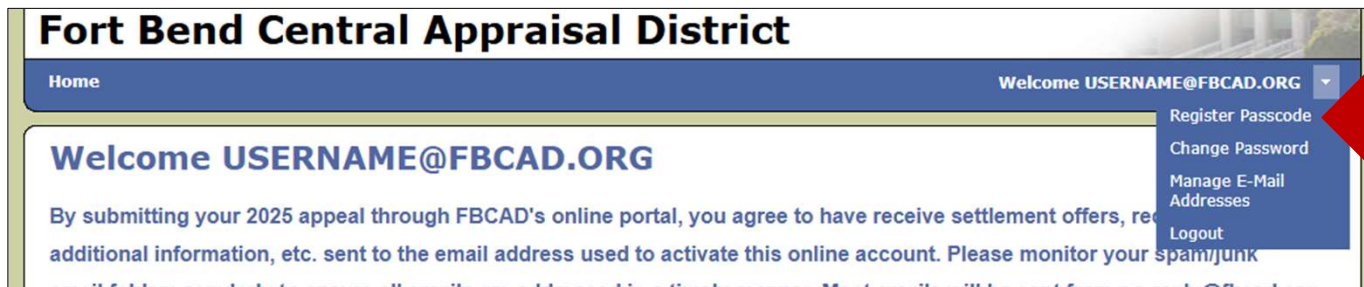
On your Online Appeal dashboard, you will see a section called “**Your Properties**”. If you’re a new user, it should be empty at the moment. To add properties to your account, you will need the **Quick Ref ID** and **Passcode** of each property you intend to add. Both items are located on the **Notice of Appraised Value** that is mailed out on April 1st of every year.

Contact Information: 2801 BF Terry Blvd. Rosenberg, TX 77471-5600 (T) 281-344-8623 www.fbcad.org	 FORT BEND CENTRAL APPRAISAL DISTRICT NOTICE OF APPRAISED VALUE FOR PROPERTY TAX PURPOSES <small>This is NOT a tax bill. Do NOT pay from this notice.</small> Tax Year: 2025 Date: April 1, 2025
NAME, OWNER 123 FAKE STREET	<div style="background-color: black; height: 40px; width: 100%;"></div> Quick Ref ID: R000000 <small>(refer to this number for property)</small> Property ID: 1234-56-789-1011-123 Owner Name: Name, Owner Property Description: Fake Business Park, Acres 1.234, Reserve "K-9" Property Location: 123 Fake Street Protest Deadline: May 15, 2025 Passcode: 0000000000 <small>Online protest instructions can be found at www.fbcad.org/appeals</small>



Link Properties to Your Account Cont'd

With your Quick Ref ID and Passcode at the ready, navigate to the drop-down menu next to your email address at the top right of your dashboard and click **"Register Passcode"**.



You will be taken to the Register Passcode page. From there, input the required information and click **"Register"**. Keep in mind, Quick Ref IDs and Passcodes are property specific, so you will need to repeat the process for each property you want to register to your account.

After completing registering your Passcodes, click the **"Home"** button located on the menu to return to the Online Appeal dashboard.

Your properties will now be listed in the **"Your Properties"** section of your dashboard.



Access Your Information

After registering your properties, your dashboard will now give you the option to File an Appeal and access information regarding your properties such as the Property Appraisal Card, Appeal History, and other FBCAD Data. More items will become available as you continue working through the appeal process.

Fort Bend Central Appraisal District

[Home](#)Welcome USERNAME@FBCAD.ORG

Welcome USERNAME@FBCAD.ORG

By submitting your 2025 appeal through FBCAD's online portal, you agree to have receive settlement offers, requests for additional information, etc. sent to the email address used to activate this online account. Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner. Most emails will be sent from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

To begin the appeal process, register your online passcode provided on your appraisal notice and click "File an Appeal". Once your appeal is filed, click into your "Case Number" to take action and review your appeal details.

If you have multiple accounts, each account needs to be protested individually by using the account specific online passcode.

To request electronic delivery of all documents, please visit <https://www.fbcad.org/request-for-e-communication/>

Your Properties

R000000 (0000-00-000-0000-000)

Situs Address 123 Your Address	Property Information View Property Website Listing View Property DataSheet
Legal Description N/A FAKE BUSINESS PARK, ACRES 1.234, RESERVE "K-9"	Notice Mailing Date 04/01/2025
2025 Appeal Deadline 05/01/2025	

[File an Appeal](#)



Filing Your Appeal

The deadline for filing an appeal for your properties can be found in the **"Your Properties"** section of the dashboard. To file an appeal for a property, click the **"File an Appeal"** button. You will be taken to the online Notice of Protest form for you to fill out. If you have multiple properties you want to file an appeal for, you will need to repeat the process for each one.

Your Properties
R326524 (7665-01-003-0040-901)

Situs Address 123 Fake Street	Property Information View Property Website Listing View Property DataSheet
Legal Description N/A FAKE BUSINESS PARK, ACRES 1.234, RESERVE "K-9"	Notice Mailing Date 04/01/2025
2025 Appeal Deadline 05/15/2025	
File an Appeal	

Protest Deadline





Filing Your Appeal Cont'd

After clicking **"File an Appeal"** you will be taken to the online Notice of Protest form. Some sections will already be filled out according to the property information in our records.

Section 1 & Section 2 should have most of your property's information automatically filled out according to the information we have on record.

If you are: Person Age 65 or Older; Disabled Person; Military Service Member; Military Veteran; or Spouse of a Military Service Member or Veteran, please check the boxes indicating so.

Be sure to also input your phone number because it will be utilized if you proceed to an ARB hearing.

If you notice anything that needs to be updated in these sections, please make note of that in the box that says, **"If there is a change to the above information, please enter your correct information below"**.



Filing Your Appeal Cont'd

In **Section 3**, check all the boxes that apply to the reason(s) for why you are filing a protest. Failure to do so may result in your inability to protest those reasons during your ARB Hearing.

In **Section 4**, provide any information that supports your opinion of value or that you believe is pertinent to your protest. Please do not include links. You will have the option to upload documentation after submitting the appeal.

SECTION 1: Owner's and lessor's name and address.

☐ Person Age 65 or Older
☐ Military Service Member
☐ Spouse of a Military Service Member or Veteran
☐ Disabled Person
☐ Military Veteran

Owner's name
Owner's or lessor's name
2018 Valuation ID
Owner's or lessor's present mailing address line 1
Owner's or lessor's present mailing address line 2
Owner's or lessor's present mailing address line 3
Rosenberg, TX 77469-1386
City, town or post office, state, ZIP code
Phone (Area code and number)

If there is a change to the above information, please enter your correct information below.

SECTION 2: Describe property under protest.

Give street address and city if different from above
ARB Worksheet ID
Rosenberg, TX 77469
Give legal description if no street address
Rose Ranch Sec 1, BLOCK 3, Lot 4
Appraisal district account number (optional)
Notice Number (Give make, model and classification number)

SECTION 3: Reasons for Protest

To preserve your right to present each reason for your protest to the ARB according to law, be sure to select all boxes that apply. Failure to select the box that corresponds to each reason for your protest may result in your inability to protest an issue that you want to pursue.

Appeal Reasons

☐ Incorrect Appraised (Market) Value and/or Value is Unequal Compared With Other Properties
☐ Property should not be taxed in
☐ Ag-use, open-space or other special appraisal was denied, modified or cancelled
☐ Change in use of land appraises as ag-use, open-space or timberland
☐ Owner's Name Is Incorrect
☐ Property Description Is Incorrect
☐ Temporary disaster exemption was denied or modified
☐ Incorrect damage assessment rating for a property qualified for a temporary disaster exemption
☐ Property Is Not Located In This Appraisal District or otherwise should not be included on the appraisal district's record
☐ Failure to send required notice
☐ Exemption Denied, Modified Or Cancelled
☐ Circuit breaker limitation on appraised value for all other real property was denied, modified or cancelled.
☐ Incorrect appraised or market value of land under special appraisal for ag-use, open-space or special appraisal
☐ Other

SECTION 4: Additional Facts

What do you think your property's value is? (required)

SECTION 5: Hearing Type

Do you request a single-member ARB panel or a regular panel of at least three members?

☐ Single-member panel
☐ Regular Panel

A property owner does not waive the right to appear in person at a protest hearing by submitting an affidavit to the ARB or by electing to appear by telephone conference call.

I intend to appear in the ARB hearing scheduled for my protest in the following manner (check only one box):

☐ In person
☐ By telephone conference call and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Computer Form 50-283, Property Owner Affidavit of Evidence)
☐ By videoconference and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Computer Form 50-283, Property Owner Affidavit of Evidence)
☐ On written affidavit submitted with evidence and delivered to the ARB before the hearing begins.

SECTION 6: ARB Hearing Notice and Procedures

Do you request an electronic reminder by text or e-mail of the date, time, and place of your ARB protest hearing?

☐ Yes, by text to telephone number provided in Section 1.
☐ Yes, by email address I provided above.
☐ No

SECTION 7: Certification and Signature

Please enter your name to verify who is filing the protest.

Submit Appeal



Filing Your Appeal Cont'd

After submitting your appeal, if you and the appraiser assigned to your appeal are unable to reach a settlement, the information provided in **Section 5 & Section 6** will be utilized when proceeding with an ARB hearing.

Please note, Section 5 asks how you intend to participate in your ARB hearing. Only one option can be selected, but if you decide later that you'd rather appear in a different manner, you must provide the ARB written notice of this at least 10 days before your hearing.

SECTION 1: Owner's and lessor's name and address.

☐ Person Age 65 or Older ☐ Disabled Person
☐ Military Service Member ☐ Military Veteran
☐ Spouse of a Military Service Member or Veteran

Name Owner _____
Owner's or lessor's name _____
2018 Valuation Unit _____
Owner's or lessor's present mailing address line 1 _____
Owner's or lessor's present mailing address line 2 _____
Owner's or lessor's present mailing address line 3 _____
Rosenberg, TX 77469-1386 _____
City, town or post office, state, ZIP code _____ Phone (Area code and number) _____

If there is a change to the above information, please enter your correct information below.

SECTION 2: Describe property under protest.

Give street address and city if different from above.
4018 Westover LN
Rosenberg, TX 77469 _____
Give legal description if no street address.
Ranch Ranch Sec 1, BLOCK 3, Lot 4 _____
Appraisal district account number (optional) _____
Notice names (Give make, model and identification number) _____

SECTION 3: Reasons for Protest.

To preserve your right to protest each reason for your protest to the ARB according to law, be sure to select all boxes that apply. Failure to select the box that corresponds to each reason for your protest may result in your inability to protest a service that you want to protest.

Appeal Reasons

☐ Incorrect Appraised (Market) Value and/or Value is Unequal Compared With Other Properties ☐ Property should not be taxed as _____
☐ Ag-use, open-space or other special appraisal was denied, modified or cancelled ☐ Change in use of land appraised as ag-use, open-space or timberland
☐ Owner's Name is Incorrect ☐ Property Description is Incorrect
☐ Temporary disaster exemption was denied or modified ☐ Incorrect damage assessment rating for a property qualified for a temporary disaster exemption
☐ Property is Not Located In This Appraisal District or otherwise should not be included on the appraisal district's record ☐ Failure to send required notice _____
☐ Exemption Denied, Modified Or Cancelled ☐ Circuit breaker limitation on appraised value for all other real property was denied, modified or cancelled.
☐ Incorrect appraised or market value of land under special appraisal for ag-use, open-space or special appraisal ☐ Other _____

SECTION 4: Additional Facts

What do you think your property's value is? (required) _____

SECTION 5: Hearing Type

Do you request a single-member ARB panel or a regular panel of at least three members?

☐ Single-member panel
☐ Regular Panel

A property owner does not waive the right to appear in person at a protest hearing by submitting an affidavit to the ARB or by electing to appear by telephone conference call.

I intend to appear in the ARB hearing scheduled for my protest in the following manner (check only one box):

☐ In person
☐ By telephone conference call and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
☐ By videoconference and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
☐ On written affidavit submitted with evidence and delivered to the ARB before the hearing begins.

SECTION 6: ARB Hearing Notice and Procedures

Do you request an electronic reminder by text or e-mail of the date, time, and place of your ARB protest hearing?

☐ Yes, by text to telephone number provided in Section 1
☐ Yes, to the email address I provided above.
☐ No

SECTION 7: Signatures

Please enter your name to verify who is filing the protest.

Submit Appeal



Filing Your Appeal Cont'd

After completing the other sections of the form, proceed to **Section 7**.

Please take the time to review the form to check for errors. If you do not know what a box is referring to or come across unexpected errors, please contact our office for assistance at 281-344-8623.

For security purposes, the form will expire after 5 minutes. If the form expires, you will have to fill out the sections again.

Once you're ready, enter your name into the box and click **"Submit Appeal"**.

SECTION 1: Owner's and lessee's name and address.

☐ Person Age 65 or Older ☐ Disabled Person
☐ Military Service Member ☐ Military Veteran
☐ Spouse of a Military Service Member or Veteran

First, Last
Owner's or lessee's name
6818 Wilshire LN
Owner's or lessee's present mailing address line 1
Owner's or lessee's present mailing address line 2
Owner's or lessee's present mailing address line 3
Rosenberg, TX 77469 1306
City, town or post office, state, ZIP code Phone (Area code and number)

If there is a change to the above information, please enter your correct information below.

SECTION 2: Describe property under protest.

Give street address and city if different from above
6818 Wilshire LN
Rosenberg, TX 77469
Give legal description if no street address
Rose Ranch Sec 1, BLOCK 3, Lot 4
Appraisal district account number (optional)
Mobile Homes (Give make, model and identification number)

SECTION 3: Reasons for Protest

To preserve your right to protest each reason for your protest to the ARB according to law, be sure to select all boxes that apply. Failure to select the box that corresponds to each reason for your protest may result in your inability to protest an issue that you want to pursue.

Appraisal Reasons

☐ Incorrect Appraised (Market) Value and/or Value is Unequal Compared With Other Properties ☐ Property should not be taxed as
☐ Ag-use, open-space or other special appraisal was denied, modified or cancelled ☐ Change in use of land appraised as ag-use, open-space or timberland
☐ Owner's Name is Incorrect ☐ Property Description is Incorrect
☐ Temporary disaster exemption was denied or modified ☐ Incorrect damage assessment rating for a property qualified for a temporary disaster exemption
☐ Property is Not Located in This Appraisal District or otherwise should not be included in the appraisal district's record ☐ Failure to send required notice
☐ Exemption Denied, Modified or Cancelled ☐ Circuit breaker limitation on appraised value for all other real property was denied, modified or cancelled.
☐ Incorrect appraised or market value of land under special appraisal for ag-use, open-space or special appraisal ☐ Other

SECTION 4: Additional Facts

What do you think your property's value is? (required)

SECTION 5: Hearing Type

Do you request a single-member ARB panel or a regular panel of at least three members?
☐ Single-member panel
☐ Regular Panel

A property owner does not waive the right to appear in person at a protest hearing by submitting an affidavit to the ARB or by electing to appear by telephone conference call.

I intend to appear in the ARB hearing scheduled for my protest in the following manner (check only one box):
☐ In person
☐ By telephone conference call and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
☐ By videoconference and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
☐ On written affidavit submitted with evidence and delivered to the ARB before the hearing begins.

SECTION 6: ARB Hearing Notice and Procedures

Do you request an electronic reminder by text or e-mail of the date, time, and place of your ARB protest hearing?
☐ Yes, by text to telephone number provided in Section 1
☐ Yes, to the email address I provided above.
☐ No

SECTION 7: Certification and Signature

Please enter your name to verify who is filing the protest.

Submit Appeal



Confirmation of Successfully Filed Appeal

After clicking "**Submit Appeal**" you will be greeted by a green message saying, "**Appeal Successfully Submitted**". You will then be redirected to the Appeal Details page that can now be accessed through your dashboard. If you are not immediately redirected, click on "**Click here to continue**" in the message.

Appeal Successfully Submitted

Your Appeal has been successfully submitted to the Fort Bend Central Appraisal District.

[Click here to continue.](#)

After submission, an automated email will be sent to your email address on file confirming receipt of your appeal. If you have not received an email, please check the spam/junk folder in your email account.

It is your responsibility to confirm that FBCAD has received the online protest. Please monitor your spam/junk email folders regularly to ensure all emails related to your appeal are addressed in a timely manner. Most emails will come from **no-reply@fbcad.org**. Adding this email address to your contacts may assist in timely receipt.



Appeal Details

Each property you file an appeal for will have an **Appeals Details** page, which provides you with information related to a specific appeal and gives you the option to upload documents.

Appeal Details

By submitting your 2025 appeal through FBCAD's online portal, you agree to have all information including but not limited to, settlement offers, FBCAD requests for information, etc. sent to the email address used to activate this online account.

Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner.

Most emails will come from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

Party	[REDACTED]	Tax Year	2025
Case Number	OLA-1496954-2025	Date Filed	03/28/2025
Latest Status	Protest Pending		

Return to Home

View Appeal Form

Manage Documents

View Appeal History

Withdraw Appeal

Property
Situs Address
123 Fake Street
Legal Description
N/A FAKE BUSINESS PARK, ACRES 1.234, RESERVE "K-9"
2025 Appeal Deadline
05/15/2025

Property Information
[View Property Website Listing](#)
[View Property DataSheet](#)
Notice Mailing Date
04/01/2025

- View Appeal History** - Shows actions taken regarding your Appeal
- Manage Documents** - Allows you to upload documents
- View Appeal Form** - Allows you to view the online Notice of Protest you submitted
- Return to Home** - Takes you back to your Online Appeal dashboard



How to Access Appeal Details

To access the **Appeal Details** page for a specific appeal you filed, simply click on the **Case Number** under the **"2025 Appeals"** section of your list of properties.

Your Properties
R000000 (0000-00-000-0000-000)

Situs Address
123 Fake Street

Legal Description
N/A FAKE BUSINESS PARK, ACRES 1.234, RESERVE "K-9"

2025 Appeal Deadline
05/01/2025

Property Information
[View Property Website Listing](#)
[View Property DataSheet](#)

Notice Mailing Date
04/01/2025

[File an Appeal](#)

Filing a new Appeal is currently unavailable for this Property. For more information please contact the Fort Bend Central Appraisal District.

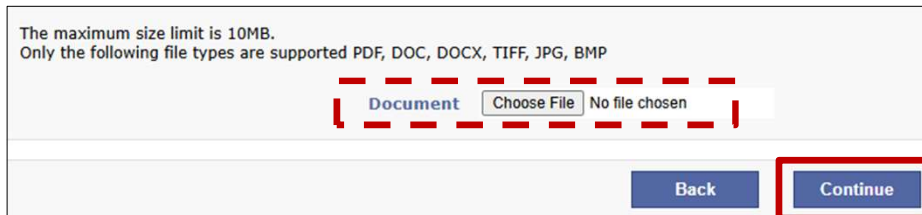
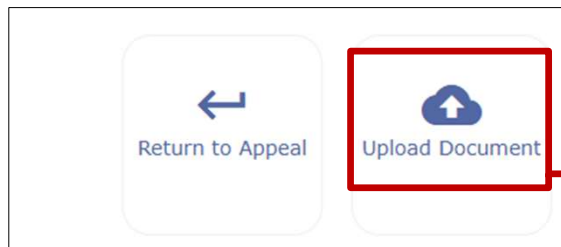
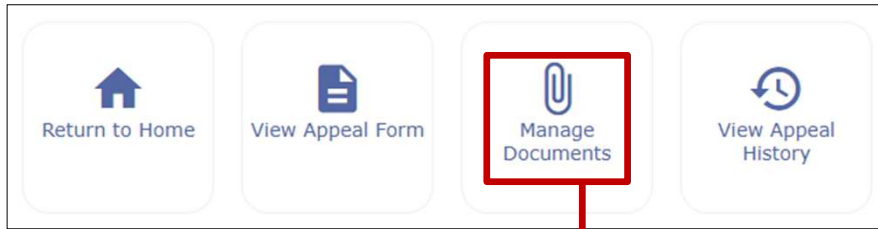
2025 Appeals

Case Number	Latest Status
OLA-1496954-2025	Protest Pending





Upload Documents



If you have documents you want to submit, go to the Appeal Details page of the appeal, and then click on **“Manage Documents”**.

From the Manage Documents page, click on **“Upload Document”**.

From the “Upload Documents” page, click on **“Choose File”**.

Please note, the maximum size limit is 10MB. Only the following file types are supported PDF, DOC, DOCX, TIFF, JPG, BMP.

Once you have selected the file, click on **“Continue”** to upload it.

You will then receive a green message letting you know the file has been successfully uploaded.



Settlement Offer Available

If an appraiser makes a settlement offer on your appeal, you will receive an email stating that a decision has been made regarding it. The email will also contain information letting you know that if you reject or don't accept the offer within 5-days, the online appeal will automatically close, and an ARB hearing will be scheduled in its place.

In the absence of an email, you can also check your Online Appeal dashboard to view the status of your appeal. If there is a settlement offer, the **"Latest Status"** section of your appeal under **"Your Properties"** will reflect that.

Your Properties

R000000 (0000-00-000-0000-000)

Situs Address 123 Fake Street	Property Information View Property Website Listing View Property DataSheet View Property Comparable Sales View Property Equity Comparable
Legal Description N/A FAKE BUSINESS PARK, ACRES 1.234, RESERVE "K-9"	Notice Mailing Date 04/01/2025
2025 Appeal Deadline 05/01/2025	

[File an Appeal](#) Filing a new Appeal is currently unavailable for this Property. For more information please contact the Fort Bend Central Appraisal District.

2025 Appeals

Case Number	Latest Status
OLA-1496954-2025	Settlement Offer Available





Settlement Offer Available Cont'd

To act on a settlement offer, go to the **Appeal Details** section of your appeal as shown on page 21. From there, you will now see a section called **"Settlement Offer"**.

The screenshot shows the 'Settlement Offer' section of an online appeal. A red arrow points to the 'Settlement Offer Available' status. Another red arrow points to the 'FBCAD Offer' section, which states: 'Based on sales information provided by property owner, our new value is \$150,000.' A third red arrow points to the 'View FBCAD Data' link, which is part of a list of links including 'Property DataSheet', 'Comparable Sales', and 'Equity Comparables'. A fourth red arrow points to the 'Decide' section, which contains two radio buttons: 'Accept' and 'Reject - Schedule an ARB hearing'. A 'Continue' button is located at the bottom of the page.

Settlement Offer

Date	Status
03/28/2025	Settlement Offer Available

Click to review offer

Settlement Offer

Party: [Redacted]
Case Number: OLA-1496954-2025
Latest Status: Settlement Offer Available
Tax Year: 2025
Date Filed: 03/28/2025
Return to Appeal

Offer:
Based on sales information provided by property owner, our new value is \$150,000.

FBCAD Offer

View FBCAD Data

Property DataSheet Click here to view
Comparable Sales Click here to view
Equity Comparables Click here to view

To accept this offer and finalize your appeal without the need for a hearing, click the "Accept" option below. By doing so, the property owner or owner's agent acknowledges that all matters related to this property, which may be protested to the Appraisal Review Board (ARB) under Chapter 41, Tax Code or on which a protest has been filed but not determined by the ARB under that Chapter, and all matters which may be corrected under Section 25.25, Tax Code, or on which a motion for correction under that section has been filed but not determined by the ARB, have been finally resolved under the authority of Tax Code Section 1.111(e) for the 2025 tax year.

If you do not wish to accept this offer, click the "Reject" option below. You will receive an email confirming your decision and can then proceed with scheduling your formal ARB hearing.

Upon rejecting the offer, a new case number will open which will begin with "FO" and the case beginning with "OLA" will no longer be available.

☐ Accept
☐ Reject - Schedule an ARB hearing

Decide

Continue

After reviewing the offer, you can either **"Accept"** or **"Reject"** it.

If you "Accept" the offer, you will finalize your appeal without needing a hearing.

If you "Reject" the offer, you will receive an email within 48 hours informing you when you can schedule a hearing.

Once the scheduling option is available, you will have 48 hours to schedule your ARB hearing, or one will be scheduled for you.

Once a selection has been made, your online appeal will be closed. You will receive confirmation of your decision via email.



Scheduling Your ARB Hearing

If you rejected the District's offer, your Online Appeal dashboard will now show the online appeal (OLA Case Number) as being **"Closed"** and no further actions can be taken regarding it. A formal online appeal (FO Case Number) will now be available directly above it. The formal online appeal will allow you to schedule your ARB hearing.

Click on the formal online appeal. In the Appeal Details section, click on **"Schedule Appeal ARB Hearing"** to begin scheduling your hearing through our ARB Hearing Calendar.

2025 Appeals

Case Number	Latest Status
FO-1496960-2025	Settlement Offer Decision
OLA-1496954-2025	Closed

Click to schedule

Appeal Details

By submitting your 2025 appeal through FBCAD's online portal, you agree to have all information including but not limited to, settlement offers, FBCAD requests for information, etc. sent to the email address used to activate this online account. Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner. Most emails will come from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

Party	[REDACTED]		
Case Number	FO-1496960-2025	Tax Year	2025
Latest Status	Settlement Offer Decision	Date Filed	03/31/2025

Return to Home

View Appeal Form

Schedule Appeal ARB Hearing

View Appeal History



Scheduling Your ARB Hearing Cont'd

Once the ARB Hearing Calendar loads, you are now free to select a date for your ARB hearing to take place. If a day is still available to be booked for hearings, there will be a blue box that says, **"Click here to Schedule your Appeal"**. Once you have a day in mind, click the blue box.

May 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Click here change months if needed

Click here to Schedule your Appeal



Scheduling Your ARB Hearing Cont'd

After selecting the day for your hearing, you will now see a list of available time slots to choose from. Click on the one you want.

Friday, May 16, 2025

today < >

Friday 5/16	
7:15am	
7:50am	
7:55am	
8am	8:00 - 8:30
8:05am	Click here to Schedule your Appeal
8:10am	
8:15am	
8:20am	
8:25am	
8:30am	8:30 - 9:00
8:35am	Click here to Schedule your Appeal
8:40am	
8:45am	
8:50am	
8:55am	
9am	9:00 - 9:30
9:05am	Click here to Schedule your Appeal
9:10am	
9:15am	
9:20am	
9:25am	
9:30am	9:30 - 10:00
9:35am	Click here to Schedule your Appeal
9:40am	
9:45am	
9:50am	



Scheduling Your ARB Hearing Cont'd

Upon clicking a time slot for your hearing, a pop-up message will appear, asking you to confirm your selection. If you want to choose a different day/time, click "**Cancel**". If the day/time is acceptable, click "**Schedule**". A confirmation email will be sent when you schedule.

A screenshot of a web-based pop-up window titled "Confirm ARB Hearing". The window has a blue header bar with the title. Below the header, there is a light gray box containing the following information:

Case Number	FO-1496960-2025
Date	Friday May 16, 2025
Time	8:00 AM - 8:30 AM

Below this box, there is a paragraph of text: "Click **Schedule** to keep this ARB Hearing or click **Cancel** to select another date." followed by a longer paragraph: "Under Section 41.46 and 25.25 of the Texas Property Tax Code, you have the right to 15 days' notice before the Appraisal Review Board hears your protest. By scheduling your hearing on the chosen date, you are agreeing to waive your right to 15 days' notice and agree to meet with Appraisal Review Board in less than 15 days from today's date." At the bottom right of the window, there are two buttons: "Cancel" and "Schedule".



Scheduling Your ARB Hearing Cont'd

When you confirm the hearing date/time, you will be taken to the **Current Appeal ARB Hearing Details** page informing you about your upcoming ARB hearing. We recommend printing the ARB Hearing Notice for your records. If you need to access this page again, it will be in the Appeal Details section of the formal online appeal.

Current Appeal ARB Hearing Details

You have successfully scheduled your 2025 ARB hearing!

Party	TEST, ACCOUNT	Tax Year	2025
Case Number	FO-1496960-2025	Date Filed	03/31/2025
Latest Status	Appeal ARB Hearing Scheduled		

[Return to Appeal](#)[Print ARB Hearing Notice](#)[Reschedule Appeal ARB Hearing](#)

Your ARB hearing has been scheduled for the date and time provided below.

Date	Time
05/16/2025	8:00 AM

Now that you have selected a date, please click the [Print ARB Hearing Notice](#) button above to generate a formal hearing notice for your records.

If, when you completed filing your appeal, you opted for a virtual or telephone hearing, an additional notice will be emailed to you the Friday prior to your hearing date. **This notice will include important connection instructions.**

Please monitor your email as you are responsible for initiating contact with the ARB to check in for your hearing on the date and time you have selected.

Section 41.45(e) of the Property Tax Code allows a property owner, who has not designated an agent under Section 1.111, **ONE** postponement of their hearing without cause.

If you chose to utilize this postponement, please ensure that you are available on the date and time you select.

To proceed with doing so, please click the **Reschedule Appeal ARB Hearing** button provided above.

Please click the link provided below to download the ARB Informational Packet which will provide valuable information as you prepare for your hearing

<https://www.fbcad.org/wp-content/uploads/2025/03/2025-Property-Owner-Information-Packet.pdf>

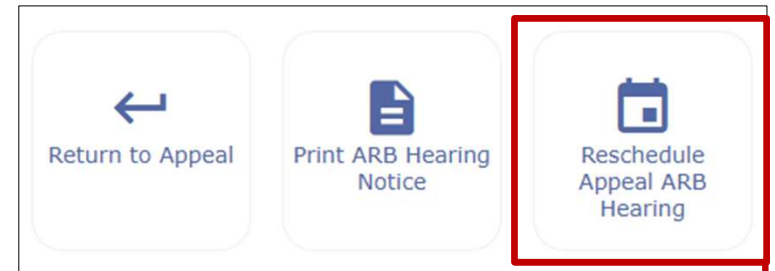
Reschedule your hearing,
learn more on next page

Print ARB Hearing Notice



Rescheduling Your ARB Hearing

If must reschedule your hearing for a different time/day, navigate to the Current Appeal ARB Hearing Details page located in the Appeal Details section of the formal online appeal. Once there, click on “**Reschedule Appeal ARB hearing**”. You will be taken back to the ARB Hearing Calendar to select a new date/time.



May 2025							today	<	>
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
27	28	29	30	1	2	3			
4	5	6	7	8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28	29	30	31			

The process of booking a day/time will be the same as when you first scheduled your ARB hearing.

Section 41.45(e) of the Property Tax Code allows a property owner, who has not designated an agent under Section 1.111, **ONE** postponement of their hearing without cause.



Emails From Fort Bend Central Appraisal District

As stated earlier in this guide, emails from FBCAD will come via **no-reply@fbcad.org**.

Due to the nature of electronic mail and the security protocols of various email providers, correspondences may erroneously be automatically placed in your junk or spam folder.

It is the property owner's responsibility to periodically check the status of their online appeal. Please monitor your spam or junk folders regularly to ensure the receipt of emails from the Fort Bend Central Appraisal District and to ensure all emails related to your appeal are addressed in a timely manner.

