

**Fort Bend Central Appraisal District  
Minutes of Board of Directors Meeting  
October 15, 2024**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Financial Officer; Jim Rice, Director; Sam Chatriwala, Director; Andrew Johnson, Director

**Board members absent:** Larry Indermuehle, Director; Carmen Turner, Assessor/Collector

**District personnel present:** Jordan Wise, Chief Appraiser; Rex Wogan, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Special Projects; Michael Higgins, Chief Financial Officer.

**District's Legal Counsel:** Matthew Tepper, McCreary Veselka Bragg & Allen PC (MVBA)

**District's Liaison Officer:** Myron Green

**Others present:** None

**Call to order:** Chairman Jim Kij, opened the regular meeting at 4:31 p.m.

**Public Comments:** None

**Consent Agenda:** Secretary Mike Rozell made a motion to approve all items on the consent agenda as presented. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the regular meeting of September 17, 2024.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.

**Recognition of Service Awards:** The following individuals were recognized for their years of service with FBCAD: Mark Smith (10 years), Amber Merecka (10 years), and Ben Kruse (20 years).

**Accomplishments:** None.

**Chief Appraiser Reports:** Chief Appraiser Jordan Wise presented his report on the following topics: Tax Year 2025 Planning, 2025 Legislative Session, School District Property Value Study (SDPVS), Litigation and Arbitration Update, Assessor-Collector Meeting, Tyler Technologies Update, and other miscellaneous projects and activities.

**Liaison Officer Reports:** Myron Green presented the liaison officer report.

**Department Status Reports:** The department status reports were presented by Brandon Thompson, Rex Wogan, Michael Gary, Krisha Langton, and Michael Higgins.

**The Board convened into closed executive session at approximately 4:56 p.m.**

**The Board reconvened from the closed executive session at approximately 5:17 p.m.** No action was taken.

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**New Business:**

**Discussion and possible action on Depository Services from proposals received on October 1, 2024.** Financial Officer Pam Gaskin made a motion to select Prosperity Bank for depository services. Secretary Mike Rozell seconded the motion, and the motion passed unanimously.

**Discussion and possible action on authorizing the Board Chairman and Chief Appraiser to execute the audit engagement letter with Eide Bailly LLP for the Fiscal Year 2024 financial audit.** Secretary Mike Rozell made a motion to authorize the execution of the audit engagement letter with Eide Bailly LLP for the fiscal year 2024 financial audit. Director Andrew Johnson seconded the motion, and the motion passed unanimously.

**Consideration and possible action to appoint members to the Agricultural Advisory Board.** Financial Officer Pam Gaskin made a motion to appoint Michael Scherer, Matthew Gubbels, and Brenda Holub to the Agricultural Advisory Board. Vice Chair Paul Stamatis seconded the motion, and the motion passed unanimously.

**Report on the Appraisal Review Board (ARB) Appointment Committee.** Financial Officer Pam Gaskin indicated that the committee will be scheduling interviews in November.

**Report on the 2024 Board of Directors appointments.** Chief Appraiser Jordan Wise provided an update on the status of the appointed members election process. He mentioned that today is the deadline for entities to submit nominations. At this time, we have received six (6) nominations. One of the nominations was for Jim Rice; however, he has decided to not serve another term.

**Other Business:**

**Items from the Board Members:** None.

**Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code.** None

**Announcements:** The next Board of Directors meeting will be on Thursday, December 5, 2024, at 4:30 p.m. at the Appraisal District. There will not be a meeting in November.

**Adjournment:** The meeting was adjourned at 5:37 p.m.

**APPROVED ON THE 5<sup>th</sup> DAY OF December 2024.**

Jim Kij, Chairman

Michael Rozell, Secretary