

**Fort Bend Central Appraisal District**  
**Minutes of Board of Directors Meeting**  
**September 17, 2024**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Financial Officer; Jim Rice, Director; Sam Chatriwala, Director; Larry Indermuehle, Director; Andrew Johnson, Director; Carmen Turner, Assessor/Collector

**Board members absent:** None

**District personnel present:** Jordan Wise, Chief Appraiser; Rex Wogan, Deputy Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Special Projects; Michael Higgins, Chief Financial Officer; Garrett Post, Systems Administrator.

**District's Legal Counsel:** Matthew Tepper, McCreary Veselka Bragg & Allen PC (MVBA)

**District's Liaison Officer:** Myron Green

**Others present:** None

**Call to order:** Chairman Jim Kij, opened the regular meeting at 4:30 p.m.

**Public Comments:** None

**Consent Agenda:** Secretary Mike Rozell made a motion to approve all items on the consent agenda as presented. Financial Officer Pam Gaskin seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the regular meeting of August 20, 2024.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.
- c. Review and consider approval of the proposal from LJA Engineering, Inc. to provide continued GIS services to map Fort Bend Central Appraisal District provided deeds.
- d. Review and consider approval of the proposal from LJA Engineering, Inc. to provided continued GIS services to map Fort Bend Central Appraisal District provided plats.
- e. Review and consider approval of the renewal agreement with Just Appraised, Inc. to provide continued SAAS services related to deeds and exemptions.
- f. Review and consider approval of the lease agreement with Visual Edge IT, Inc. for mail machine equipment.
- g. Review and consider approval of the contract renewal with NearMap for imagery services.

**Recognition of Service Awards:** The following individuals were recognized for their years of service with FBCAD: Janie Bustos (5 years), Melissa Martinez (5 years), Latisha Adidi (10 years), Daniel Flores (10 years), Michael Garza (10 years), Matthew Hall (10 years), Cynthia Rangel (10 years), and Elsa Cruz (15 years).

**Accomplishments:** None.

**Chief Appraiser Reports:** Chief Appraiser Jordan Wise presented his report on the following topics: Tax Year 2025 Planning, 2025 Legislative Session, School District Property Value Study (SDPVS), Tyler Technologies Update, and other miscellaneous projects and activities.

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**Liaison Officer Reports:** Myron Green presented the liaison officer report.

**Department Status Reports:** The department status reports were presented by Brandon Thompson, Rex Wogan, Michael Gary, Krisha Langton, and Michael Higgins.

**The Board convened into closed executive session at approximately 5:12 p.m.**

**The Board reconvened from the closed executive session at approximately 5:54 p.m.** No action was taken.

**New Business:**

**Discussion and possible action to accept the District Audit Report prepared by Eide Bailly LLP for Fiscal Year 2023.** Vice Chairman Paul Stamatis made a motion to accept the audit report as presented. Director Jim Rice seconded the motion, and the motion passed unanimously.

**Report on the renewal rates for group insurance lines of coverage for the plan year effective November 1, 2024.** Zach Gingrich of OneDigital, Inc. was present to discuss the renewal rates for the group insurance lines of coverage for the upcoming plan year. He told the Board of Directors that the District received a renewal rate with a savings of 8%, which equates to approximately \$180,000 for the year.

**Consideration and possible action to appoint members to the Agricultural Advisory Board.** No action taken.

**Report on the Appraisal Review Board (ARB) Appointment Committee.** Pam Gaskin indicated that the committee met earlier and will begin advertising for members starting next week.

**Discussion and possible action on the Appraisal Review Board (ARB) legal representation.** No action taken.

**Report on the 2024 Board of Directors election.** Chief Appraiser Jordan Wise provided an update on the status of the appointed members election process.

**Discussion regarding the Fiscal Year 2026 budget calendar.** Chief Financial Office Michael Higgins presented an update on the process for the development of the fiscal year 2026 budget and a proposed timeline to assist the Board of Directors member planning.

**Other Business:**

**Items from the Board Members:** None.

**Receive report on corrections under Sec. 25.25(b), Tax Code.**

**Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code.** None

**Announcements:** The next Board of Directors meeting will be on Tuesday, October 15, 2024, at 4:30 p.m. at the Appraisal District.

**Adjournment:** The meeting was adjourned at 6:36 p.m.

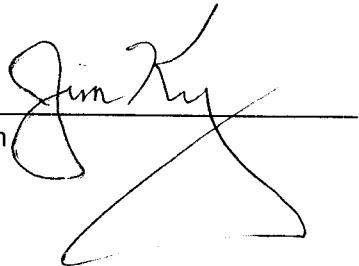
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APPROVED ON THE 15<sup>th</sup> DAY OF OCTOBER 2024.

Jim Kij, Chairman

A handwritten signature in black ink, appearing to read "Jim Kij". It is written in a cursive, flowing style with a prominent 'J' at the beginning.A handwritten signature in black ink, appearing to read "Michael Rozell". The signature is more stylized and includes a middle name or initial.

Michael Rozell, Secretary

