

**Fort Bend Central Appraisal District
Minutes of Board of Directors Meeting
March 19, 2024**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Director; Jim Rice, Director; Carmen Turner, Assessor/Collector

Board members absent: None

District personnel present: Jordan Wise, Chief Appraiser; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Appeals; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Rex Wogan, Director of Communications & Outreach, and Michael Higgins, Chief Financial Officer; Krisha Langton, Chief Human Resources Officer; Yvonne Duran, Director of Business Personal Property; Amanda Garcia, Director of Land Appraisal; Tracey Johnson, Director of Commercial Appraisal; Michael Applegate, Director of Residential Appraisal.

District's Legal Counsel: Joe Longoria

District's Liaison Officer: Absent

Others present: None

Call to order: Chairman Jim Kij, opened the regular meeting at 4:31 p.m.

Public Comments: Christopher Breaux, Fort Bend County Fiscal Compliance Officer, was present to provide the Directors with information related to the facility lease agreement.

Consent Agenda: Secretary Mike Rozell made a motion to approve all items on the consent agenda as presented. Director Jim Rice seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the regular meeting of February 13, 2024.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.
- c. Review and consider approval of declaring certain furniture and equipment as surplus and approve the sale or disposal of items.

Recognition of Employee of the Month: LaQuita Flemming was recognized as employee of the month for February 2024.

Recognition of Service Awards: LaTonja Washington was recognized for 10 years of service.

Accomplishments: None.

Chief Appraiser Reports: Chief Appraiser Jordan Wise presented his report.

Liaison Officer Reports: None.

Department Status Reports: The district directors presented their department status reports for the month.

The Board convened into closed executive session at approximately 4:56 p.m.

The Board reconvened from the closed executive session at approximately 5:17 p.m. No action was taken.

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New Business:

Discussion on 2024 Board of Directors election. Chief Appraiser Jordan Wise provided an update on the upcoming election in May for the election of three new, additional members to the Board of Directors. He also provided information on the cost of elections for appraisal districts in Texas.

Consideration and possible action to approve a Resolution amending the Fiscal Year 2023-2024 budget for costs associated with election of additional members to the Board of Directors. Secretary Mike Rozell made a motion to approve the Resolution as presented. Assessor/Collector Carmen Turner seconded the motion, and the motion passed unanimously.

Discussion on 2024 valuation and associated activities. Annual market trend reports were presented by Appraisal Directors – Michael Applegate (Residential), Amanda Garcia (Land), Tracey Johnson (Commercial, and Yvonne Duran (Business Personal Property).

Discussion on 2024 outreach activities. Rex Wogan, Director of Communication & Outreach, provided an update on recent and upcoming outreach presentations and events with various communities within Fort Bend County and with stakeholder groups.

Discussion on final 2023 methods and assistance program results. Chief Appraiser Jordan Wise advised the Board of Directors that FBCAD received a nearly perfect score in the MAP Review. Our final report indicates only one item requiring attention (publishing a notice of protest and appeal procedures in a newspaper), which is being addressed for 2024.

Discussion on solar farm valuation and assessment in Needville ISD. Tracey Foster with Hugh Landrum & Associates was present. She informed the Board of Directors that a discrepancy related to the assessment and taxation of a solar farm was noticed during discussions this spring about 2024 values. The solar farm is located in Needville ISD. Through the collaboration of Ms. Foster's firm, Hugh Landrum & Associates, the Needville ISD team, outside counsel, and the Fort Bend Assessor-Collector's Office to confirm the matter, determine a path for resolution, and successfully execute a solution that worked for all stakeholders.

Discussion on the facility planning project. Chief Appraiser Jordan Wise discussed the next steps to take after the presentation provided by RDLR Architects last month. He asked the Board of Directors to determine a date for a meeting with the design firm to perform a deep dive into our facilities options. The Board of Directors directed the Chief Appraiser to contact RDLR regarding their availability and schedule a meeting in the near future.

Monthly Financials

February 2024

Total CAD Budget \$23,916,922

Total Accumulated Expenditures \$9,364,055

Remaining Balance \$14,552,868

Budget % Expended 39.0%

Other Business:

Items from the Board Members: None

Receive report on corrections under Sec. 25.25(b), Tax Code. The Board of Directors received the corrections report.

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Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code. None

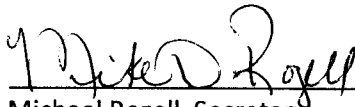
Announcements: The next Board of Directors meeting will be on Tuesday, April 16, 2024, at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting was adjourned at 6:17 p.m.

APPROVED ON THE 16th DAY OF APRIL 2024.



Jim Kij, Chairman



Michael Rozell, Secretary