

**Fort Bend Central Appraisal District
Minutes of Board of Directors Meeting
February 13, 2024**

Board members present: Jim Kij, Chairman; Pam Gaskin, Director; Jim Rice, Director; Carmen Turner, Assessor/Collector

Board members absent: Paul Stamatis, Vice Chairman; Mike Rozell, Secretary

District personnel present: Jordan Wise, Chief Appraiser; Tara Strine, Deputy Chief Appraiser; Brandon Thompson, Director of Appraisal Operations; Tiffany BenJebbour, Director of Appeals; Michael Gary, Chief Legal & Compliance Officer; Christene Garza, Director of Litigation; Rex Wogan, Director of Communications & Outreach, and Michael Higgins, Chief Financial Officer.

District's Legal Counsel: Joe Longoria and Sharon Baxter

District's Liaison Officer: Absent

Others present: ARB Chairman Bill Dybala

Call to order: Chairman Jim Kij, opened the regular meeting at 4:33 p.m.

Public Comments: None.

Consent Agenda: Director Jim Rice made a motion to approve all items on the consent agenda as presented. Assessor/Collector Carmen Turner seconded the motion, and the motion passed unanimously.

- a. Review and consider approval of minutes for the regular meeting of January 11, 2024.
- b. Review and consider approval of payment for outstanding vouchers and review of financial reports.

Recognition of Employee of the Month: Perla Fuentes was recognized as employee of the month for January 2024.

Recognition of Service Awards: None.

Accomplishments: None.

Chief Appraiser Reports: Chief Appraiser Jordan Wise presented his report.

Liaison Officer Reports: None.

Department Status Reports: The district directors presented their department status reports for the month.

The Board convened into closed executive session at approximately 5:02 p.m.

The Board reconvened from the closed executive session at approximately 5:19 p.m. No action was taken.

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New Business:

Presentation by RDLR Architects on the facility planning project report. Representatives from RDLR presented the final report on the facility planning project.

Discussion regarding new lobby queueing system. Rex Wogan provided a presentation on the new system known as Q-Less.

Discussion regarding 2024 Board of Directors election. Deadline to file for a place on the ballot is Friday, February 16, 2024.

Consideration and possible action to accept the letter of resignation from Allan Moody as Taxpayer Liaison Officer. Director Jim Rice made the motion to accept the letter of resignation from Allan Moody as the Taxpayer Liaison Officer. Director Pam Gaskin seconded the motion, and the motion passed unanimously.

Consideration and possible action to appoint an Acting Taxpayer Liaison Officer. Action on this item was tabled.

Consideration and possible action to create a Taxpayer Liaison Officer Selection Committee. Director Jim Rice made the motion to create a Taxpayer Liaison Officer Selection Committee. Director Pam Gaskin seconded the motion, and the motion passed unanimously.

Monthly Financials

January 2024

Total CAD Budget \$23,916,922

Total Accumulated Expenditures \$7,581,083.67

Remaining Balance \$1,450,670.47

Budget % Expended 31.0%

Other Business:

Items from the Board Members: None

Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code. None

Announcements: The next Board of Directors meeting will be on Tuesday, March 19, 2024, at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting was adjourned at 5:58 p.m.

APPROVED ON THE 19th DAY OF MARCH 2024.

Jim Kij, Chairman

Michael Rozell, Secretary