



ONLINE APPEAL

How to file an appeal
through the online portal

FILING AN ONLINE APPEAL

Appeals filed through the online portal are reviewed by appraisers and are considered an Informal Conference.

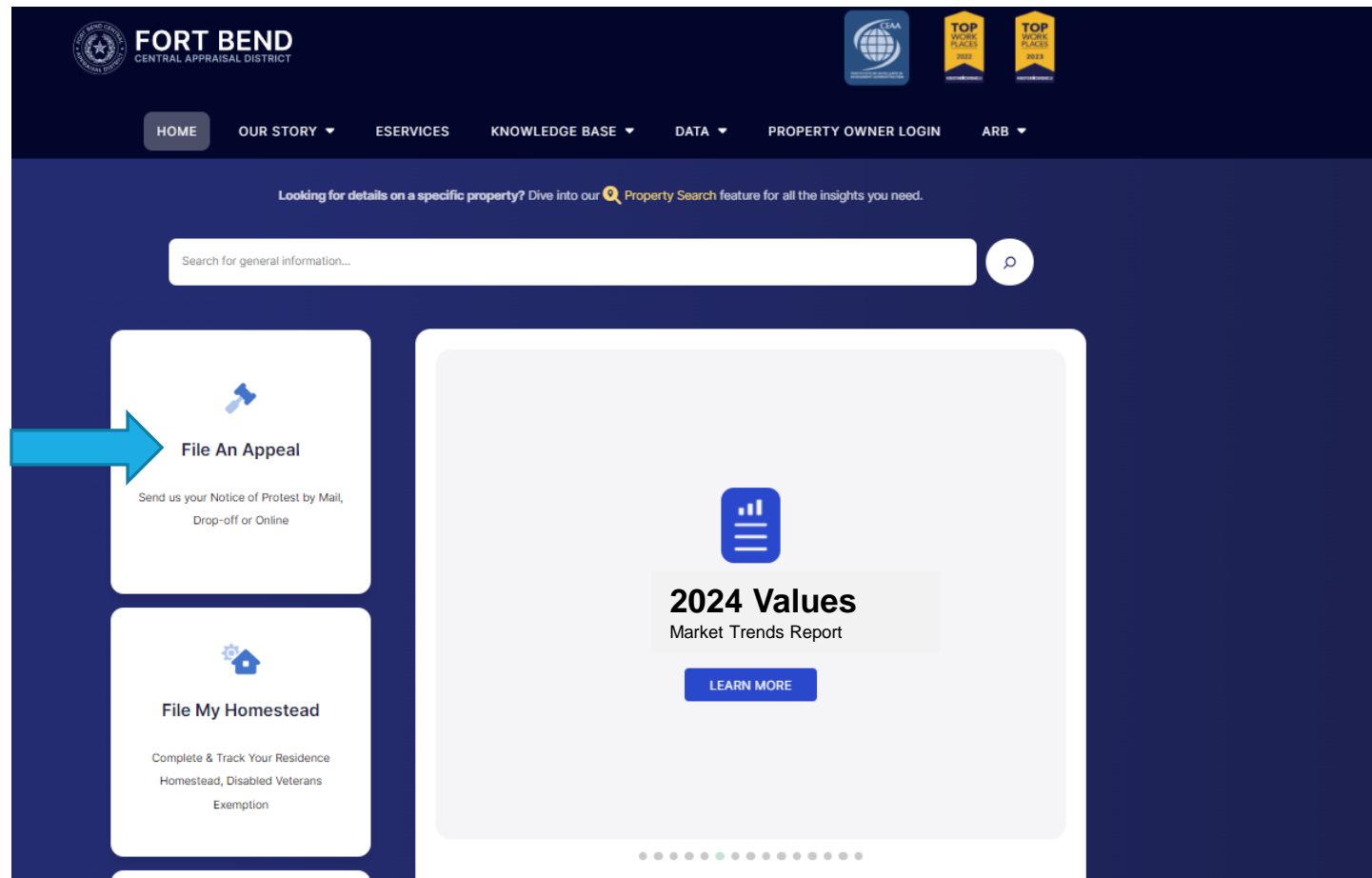
If you are wanting to have a discussion with an appraiser regarding your protest, we recommend you e-file your Notice of Protest and then submit a request for an Informal Conference.

Request an Informal Conference on our website by going to [E-Services](#) and [Informal Conference Request](#) or by going directly to www.fbcad.org/informal

The screenshot displays two options for filing an appeal on the FBCAD website. Each option includes a title, a description of the method, a note on account requirements, a brief description of the process, and a 'File Now' button. The 'File Now' button for the e-File option is highlighted with a blue border.

Option	Method	Account Requirement	Process Description	Buttons
OPTION 1:	Online Appeal	Combination Method — Electronic Filing of Protest AND Online Informal Conference <i>*Online Account Required</i>	Fastest and most efficient way to submit your Notice of Protest and have your appeal reviewed by an FBCAD Appraiser.	Instructions, File Now, Learn More
OPTION 2:	e-File	Electronic Filing of Notice of Protest <i>*NO Online Account Required</i>	Fastest and most efficient way to submit your Notice of Protest. <i>(If wanted, you must request an Informal Conference. Include phrase "I want an Informal Conference" in Section 4.)</i>	Walkthrough (Video), File Now

HOW TO FILE AN ONLINE APPEAL



Go to www.fbcad.org

Click on the [File an Appeal](#) link on the Home screen.

HOW TO FILE AN ONLINE APPEAL, CONT'D

On the appeals page under Option 1, Click [File Now](#)

OPTION 1:
Online Appeal

Combination Method
— Electronic Filing of Protest **AND** Online Informal Conference

**Online Account Required*

Fastest and most efficient way to submit your Notice of Protest and have your appeal reviewed by an **FBCAD** Appraiser.

[Instructions](#)

[File Now](#)

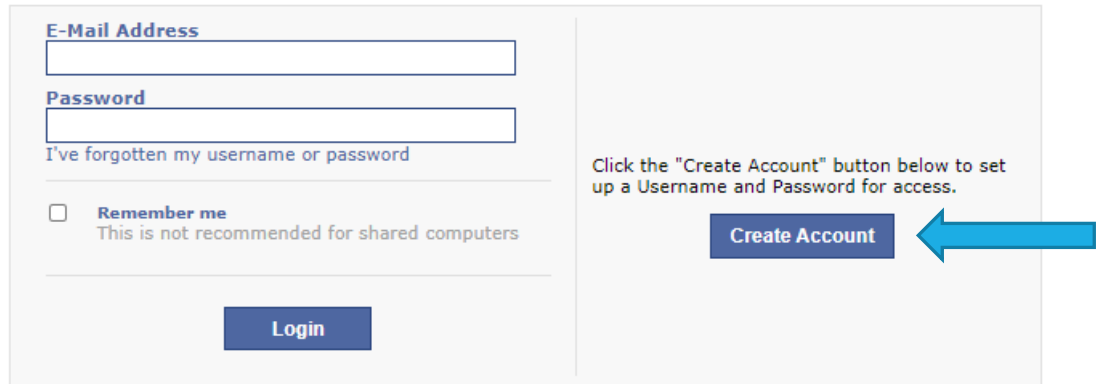
[Learn More](#)

CREATE AN ONLINE ACCOUNT

Click [Create Account](#)

Login

A user name and password must be set up first in order to utilize the online appeal option.



E-Mail Address

Password

[I've forgotten my username or password](#)

Remember me
This is not recommended for shared computers

Login

Click the "Create Account" button below to set up a Username and Password for access.

Create Account

CREATE A USERNAME AND PASSWORD

Enter your email address and password in the fields provided. Your email address is your username.

Enter the Captcha characters

Click [Create Account](#)



The image shows a registration form with the following elements:

- Four input fields: "E-Mail Address", "Confirm E-Mail Address", "Password", and "Confirm Password".
- A Captcha image showing the characters "h v q e 9 6 g 2".
- Links for "Refresh Image" and "Generate New Code" below the Captcha.
- A text prompt: "Please enter the characters found in the above image." followed by a small input field.
- A blue "Create Account" button at the bottom.

A “Account Created Successfully” message appears

User Created Successfully

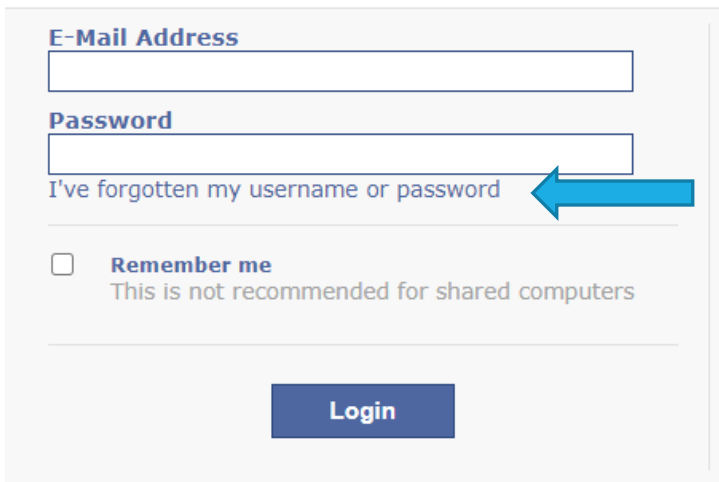
Your User has been created successfully. You'll be redirected in a moment.

[Click here to continue.](#)

You will be redirected to the welcome screen, or you can select [Click here to continue](#)

FORGOTTEN PASSWORD

Click [I've forgotten my username or password](#)



E-Mail Address

Password

[I've forgotten my username or password](#)

Remember me
This is not recommended for shared computers

Login

Enter [Username or E-Mail Address](#) to recover your account



User Name

- OR -

E-Mail Address



[Refresh Image](#) | [Generate New Code](#)

Please enter the characters found in the above image.

Recover Account

An email will be sent to recover your passcode. Due to the nature of electronic mail, junk mail trapping software, and spam email software, correspondence may be delivered to your junk or spam folder. Please monitor these folders to ensure receipt of emails from the Fort Bend Central Appraisal District.

LINK PROPERTIES TO YOUR ACCOUNT

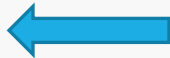
To connect a property with your online account, you must register the passcode to the property.

Welcome info@fbcad.org

If you have multiple accounts, each account will have to be protected individually.

Your Properties

No Properties were found associated to your Account.
Register a passcode to associate it with your Account



Click [Register a passcode to associate it with your Account](#)

REGISTER PASSCODE

Enter the [Quick Ref ID](#) and [Passcode](#) found on your [Notice of Appraised Value](#) and click [Register](#)

Home Welcome info@fbcad.org

Register Passcode

Please enter the Quick Ref ID and Passcode found on your Notice of Appraised Value.

Quick Ref ID

Passcode

[Register](#)

- Register Passcode
- Change Password
- Manage E-Mail Addresses
- Logout

To add more than one property to your account, Click [Register Passcode](#)

Manage Your Account

- Register Passcode
- Change Password
- Manage Email Addresses
- Logout

PASSCODE SUCCESSFULLY REGISTERED

A “[Passcode Registered](#)” message will display to inform you that the property has been successfully linked to your online account.

Passcode Registered!

The Passcode has been registered and associated to your account. Please wait while you're redirected.

[Click here to continue.](#)

You will be redirected to the welcome page automatically or select [Click here to continue](#)

PROPERTY DASHBOARD / WELCOME PAGE

The welcome page allows you to manage your online appeal.

File an Appeal

View Property Record Card

View Appeal History

View FBCAD Information

Welcome info@fbcad.org

By submitting your 2024 appeal through FBCAD's online portal, you agree to have receive settlement offers, requests for additional information, etc. sent to the email address used to activate this online account.

Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner.

Most emails will be sent from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

If you have multiple accounts, each account needs to be protested individually by using the account specific online passcode provided on your appraisal notice.

Your Properties

R48387 (0539-00-000-3000-906)

Situs Address

8811 Blase RD Rosenberg, TX 77471

Legal Description

0539 S H WINSTON, TRACT 6, ACRES 1.94

2024 Appeal Deadline

05/15/2024

[File an Appeal](#)

Property Information

[View Property Website Listing](#)

[View Property DataSheet](#)

Notice Mailing Date

04/01/2024

Items become available as you work through the appeal process.

FILE AN APPEAL

Click [File an Appeal](#)

Welcome info@fbcad.org

By submitting your 2023 appeal through FBCAD's online portal, you agree to have all information including but not limited to, settlement offers, ARB hearing notices, etc. sent to the email address used to activate this online account.

Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner.

Most emails will be sent from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

If you have multiple accounts, each account needs to be protested individually by using the account specific online passcode provided on your appraisal notice.

Your Properties

P326673 (9980-18-211-0044-907)

Situs Address

503 McKeever RD Arcola, TX 77583

Legal Description

Personal Property Aircraft N44W 1969 Beech Duke 60 Serial# P-29 located @ Houston Southwest Airport in Arcola

2024 Appeal Deadline
05/15/2024

Protest Deadline Date

[File an Appeal](#)

Click here to File an Appeal

Property Information

[View Property Website Listing](#)
[View Property DataSheet](#)

Notice Mailing Date

04/01/2024

NOTICE OF PROTEST FORM

Submit An Appeal

Please review and confirm that all the information in steps 1 & 2 are correct.

Contact E-Mail Address

info@fbcad.org

[change]

SECTION 1: Owner's and lessee's name and address.

- Person Age 65 or Older
- Military Service Member
- Spouse of a Military Service Member or Veteran

- Disabled Person
- Military Veteran
- N/A

Account, Test

Owner's or lessee's name

12345 Testville

Owner's or lessee's present mailing address line 1

Owner's or lessee's present mailing address line 2

Owner's or lessee's present mailing address line 3

Rosenberg, TX 77471

City, town or post office, state, ZIP code

Phone (Area code and number)

If there is a change to the above information, please enter your correct information below.

SECTION 2: Describe property under protest.

Give street address and city if different from above

12345 Testville

Rosenberg, TX 77471

Give legal description if no street address

Tamarron Sec 2, BLOCK 1, Lot 6

Appraisal district account number (optional)

Mobile homes (Give make, model and identification number)

NOTICE OF PROTEST FORM, CONT'D

Complete Steps 3 & 4

Check **ALL** Boxes that apply

SECTION 3: Reasons for Protest

To preserve your right to present each reason for your protest to the ARB according to law, be sure to select all boxes that apply. Failure to select the box that corresponds to each reason for your protest may result in your inability to protest an issue that you want to pursue.

Appeal Reasons

- | | |
|--|---|
| <input type="checkbox"/> Incorrect Appraised (Market) Value and/or Value Is Unequal Compared With Other Properties | <input type="checkbox"/> Property should not be taxed in
<input type="text"/> |
| <input type="checkbox"/> Ag-use, open-space or other special appraisal was denied, modified or cancelled | <input type="checkbox"/> Change in use of land appraises as ag-use, open-space or timberland |
| <input type="checkbox"/> Owner's Name Is Incorrect | <input type="checkbox"/> Property Description Is Incorrect |
| <input type="checkbox"/> Temporary disaster exemption was denied or modified | <input type="checkbox"/> Incorrect damage assessment rating for a property qualified for a temporary disaster exemption |
| <input type="checkbox"/> Property Is Not Located In This Appraisal District or otherwise should not be included on the appraisal district's record | <input type="checkbox"/> Failure to send required notice
<input type="text"/> |
| <input type="checkbox"/> Exemption Denied, Modified Or Cancelled | <input type="checkbox"/> Circuit breaker limitation on appraised value for all other real property was denied, modified or cancelled. |
| <input type="checkbox"/> Incorrect appraised or market value of land under special appraisal for ag-use, open-space or special appraisal | <input type="checkbox"/> Other
<input type="text"/> |

SECTION 4: Additional Facts

Give us any information that support your opinion of value. You will have the option to upload documentation after submitting the appeal.

What do you think your property's value is? (required)

NOTICE OF PROTEST FORM, CONT'D

Review Information provided in Steps 5 & 6 – This information is important if an agreement is not reached, and you proceed to an ARB hearing.

SECTION 5: Hearing Type

Do you request a single-member ARB panel or a regular panel of at least three members?

- Single-member panel
- Regular Panel

A property owner does not waive the right to appear in person at a protest hearing by submitting an affidavit to the ARB or by electing to appear by telephone conference call.

I intend to appear in the ARB hearing scheduled for my protest in the following manner (check only one box):

- In person
- By telephone conference call and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
- By videoconference and will submit evidence with a written affidavit delivered to the ARB before the hearing begins. ** (May use Comptroller Form 50-283, Property Owner Affidavit of Evidence)
- On written affidavit submitted with evidence and delivered to the ARB before the hearing begins

SECTION 6: ARB Hearing Notice and Procedures

Do you request an electronic reminder by text or e-mail of the date, time, and place of your ARB protest hearing?

- Yes, by text to telephone number provided in Section 1
- Yes, to the email address I provided above.
- No

NOTICE OF PROTEST FORM, CONT'D

For security, the form will expire after 5 minutes. If the form expires, start the filing process over.

If you do not know what a box is referring to, please contact our office for assistance at 281.344.8623.

Once you have completed the form, complete section 7 and click [Submit Appeal](#).

SECTION 7: Certification and Signature

Please enter your name to verify who is filing the protest.

Submit Appeal

APPEAL SUCCESSFULLY SUBMITTED

A “[Appeal Successfully Submitted](#)” message will display to inform you that the property has been successfully linked to your online account.

Appeal Successfully Submitted

Your Appeal has been successfully submitted to the Fort Bend Central Appraisal District.

[Click here to continue.](#)

A confirmation email will be sent to the email address on file.

It is the homeowner’s responsibility to confirm that FBCAD had received the online protest. Please monitor your spam/junk email folders regularly to ensure all emails are addressed in a timely manner. Most emails will come from no-reply@fbcad.org. Adding this email address to your contacts may assist in timely receipt.

APPEAL DETAILS

The Appeal Details Page allows you to:

- Return to Home – To View all your properties
- View Appeal Form
- Manage Documents
- View Appeal History

Appeal Details

Party	Account, Test	Tax Year	2024
Case Number	OLA-933211-2021	Date Filed	04/01/2024
Latest Status	Protest Pending		

[Return to Home](#) [View Appeal Form](#) [Manage Documents](#) [View Appeal History](#) [Withdraw Appeal](#)

Property

Situs Address
12345 Testville Rosenberg, TX 77471

Legal Description
Tamarron Sec 2, BLOCK 1, Lot 6

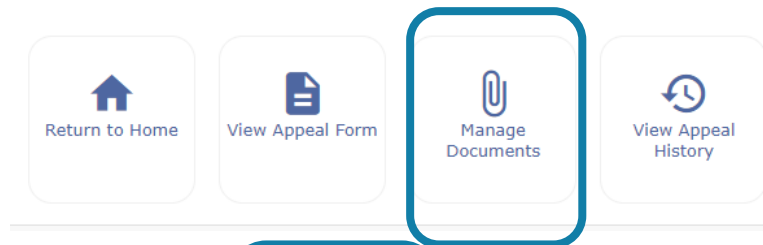
Property Information
[View Property Website Listing](#)
[View Property DataSheet](#)

Notice Mailing Date
04/01/2024

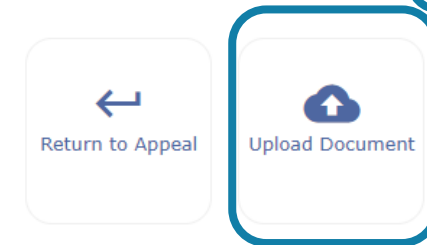
2024 Appeal Deadline
05/15/2024

UPLOAD DOCUMENTS

Click [Manage Documents](#)



Click [Upload Documents](#)



Select [Choose File](#)

Locate the file you want to upload

The following files are supported:
PDF, DOC, DOCX, TIFF< JPG< BMP

The maximum file size accepted is:
10MB

Click [Continue](#)

Upload Documents

Click the "Choose File" button then select the file from your computer that you want to upload then press "Continue"

Party	Account, Test	Tax Year	2024
Case Number	OLA-933211-2021	Date Filed	04/01/2024
Latest Status	Protest Pending		

The maximum size limit is 10MB.
Only the following file types are supported PDF, DOC, DOCX, TIFF, JPG, BMP

Document

[Back](#) [Continue](#)

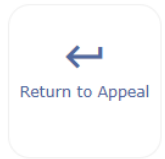
Success

The file has been successfully uploaded to the Fort Bend Central Appraisal District.

[Click here to continue.](#)

SETTLEMENT OFFER AVAILABLE

Party Account, Test
Case Number OLA-933211-2021
Latest Status Protest Pending
Tax Year 2024
Date Filed 04/01/2024



Offer:

In consideration of the submitted Notice of Protest for tax year 2024, the Chief Appraiser makes the following offer in settlement of your protest: \$310,000.

- [Property DataSheet](#) Click here to view
- [Comparable Sales](#) Click here to view
- [Equity Comparables](#) Click here to view



View Property Record Card, Comparable Sales and Equity Comparable Properties

To accept this offer and finalize your appeal without the need for a hearing, click the "Accept" option below. By doing so, the property owner or owner's agent acknowledges that all matters related to this property, which may be protested to the Appraisal Review Board (ARB) under Chapter 41, Tax Code or on which a protest has been filed but not determined by the ARB under that Chapter, and all matters which may be corrected under Section 25.25, Tax Code, or on which a motion for correction under that section has been filed but not determined by the ARB, have been finally resolved under the authority of Tax Code Section 1.111(e) for the 2024 tax year.

If you do not wish to accept this offer, click the "Reject" option below. You will receive an email confirming your decision and can then proceed with scheduling your formal ARB hearing.

Upon rejecting the offer, a new case number will open which will begin with "FO" and the case beginning with "OLA" will no longer be available.

- Accept
- Reject - Schedule an ARB hearing



Accept or Reject Offer

Continue

MAKING A DECISION

If you “Accept” the District’s offer, you will finalize your appeal without the need for a hearing.

If you “Reject” the District’s offer, you will receive an email within 48 hours informing you when the ARB scheduling option is available.

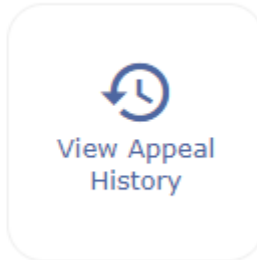
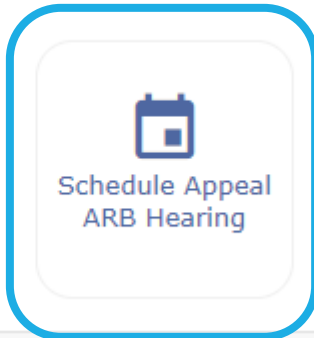
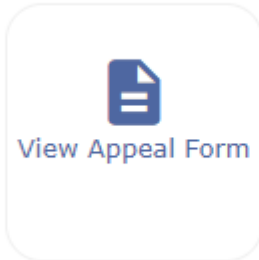
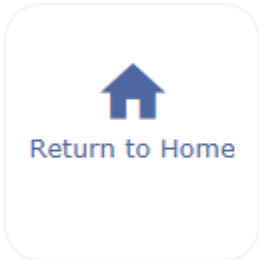
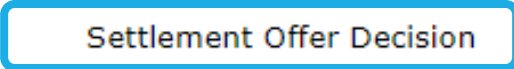
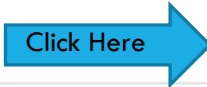
Once the scheduling option is available, you will have 48 hours to schedule your ARB hearing, or one will be scheduled for you.

Once a selection has been made, your online protest will be closed and will no longer be available. You will receive confirmation via email.

SCHEDULE ARB HEARING

The online appeal (OLA Case number) has been closed and a formal appeal (FO case number) opened and ready for scheduling. The formal appeal (FO) will allow you to schedule your ARB hearing.

2024 Appeals	
Case Number	Latest Status
FO-1236405-2023	Settlement Offer Decision
OLA-1236401-2023	Closed



CHOOSE ARB HEARING DATE

Choose a different month if available

Select a date for your ARB hearing.

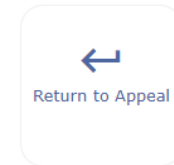
The image shows a calendar for May 2024. The calendar is a grid with days of the week (Sun, Mon, Tue, Wed, Thu, Fri, Sat) and dates (1-31). Blue boxes with the text "Click here to Schedule your Appeal" are placed on several dates: 16, 17, 20, 21, 22, 23, 24, 26, 27, 28, 29, 30, and 31. A callout box with a blue border and arrow points to the navigation controls at the top right of the calendar, which include a "today" button, left and right navigation arrows, and a "Sat" label.

May 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 Click here to Schedule your Appeal	17 Click here to Schedule your Appeal	18
19	20 Click here to Schedule your Appeal	21 Click here to Schedule your Appeal	22 Click here to Schedule your Appeal	23 Click here to Schedule your Appeal	24 Click here to Schedule your Appeal	25
26 Click here to Schedule your Appeal	27 Click here to Schedule your Appeal	28 Click here to Schedule your Appeal	29 Click here to Schedule your Appeal	30 Click here to Schedule your Appeal	31 Click here to Schedule your Appeal	1

CHOOSE ARB HEARING TIME

Select a time for your ARB hearing.

Choose a different date



Thursday, May 16, 2024

Thursday 5/16

7:20am	
7:25am	
7:30am	
7:35am	
7:40am	
7:45am	
7:50am	
7:55am	
8am	8:00 - 8:30
8:05am	Click here to Schedule your Appeal
8:10am	
8:15am	
8:20am	
8:25am	
8:30am	8:30 - 9:00
8:35am	Click here to Schedule your Appeal
8:40am	
8:45am	
8:50am	
8:55am	
9am	9:00 - 9:30
9:05am	Click here to Schedule your Appeal
9:10am	
9:15am	
9:20am	

CONFIRM HEARING DATE/TIME

Click [Schedule](#) to keep this ARB hearing date and time.

Click [Cancel](#) to select another.

Confirm ARB Hearing

Case Number	FO-1334848-2024
Date	Thursday May 16, 2024
Time	8:30 AM - 9:00 AM

Click **Schedule** to keep this ARB Hearing or click **Cancel** to select another date.

Under Section 41.46 and 25.25 of the Texas Property Tax Code, you have the right to 15 days' notice before the Appraisal Review Board hears your protest. By scheduling your hearing on the chosen date, you are agreeing to waive your right to 15 days' notice and agree to meet with Appraisal Review Board in less than 15 days from today's date.

[Cancel](#) [Schedule](#)

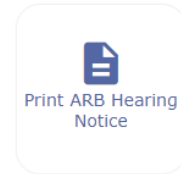
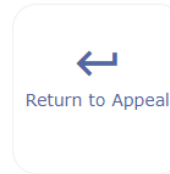
PROTEST HEARING DETAILS

Current Appeal ARB Hearing Details

You have successfully scheduled your 2024 ARB hearing!

Party FBC Appraisal District
Case Number FO-1236405-2023
Latest Status Appeal ARB Hearing Scheduled

Tax Year 2024
Date Filed 04/02/2024



Your ARB hearing has been scheduled for the date and time provided below.

Date	Time
05/16/2024	8:30 AM

Now that you have selected a date, please click the [Print ARB Hearing Notice](#) button above to generate a formal hearing notice for your records.

If, when you completed filing your appeal, you opted for a virtual or telephone hearing, an additional notice will be emailed to you prior to your hearing date. **This notice will include important connection instructions.**

Please monitor your email as you are responsible for initiating contact with the ARB to check in for your hearing on the date and time you have selected.

Section 41.45(e) of the Property Tax Code allows a property owner, who has not designated an agent under Section 1.111, **ONE** postponement of their hearing without cause.

If you chose to utilize this postponement, please ensure that you are available on the date and time you select.

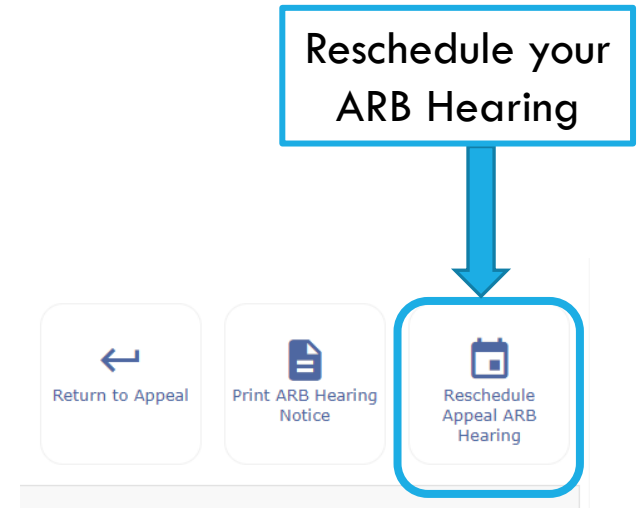
To proceed with doing so, please click the **Reschedule Appeal ARB Hearing** button provided above.

Please click the link provided below to download the ARB Informational Packet which will provide valuable information as you prepare for your hearing

<https://www.fbcad.org/wp-content/uploads/2023/04/2023-ARB-Informational-Packet.pdf>

RESCHEDULING AVAILABLE

Section 41.45(e) of the Property Tax Code allows a property owner, who has not designated an agent under Section 1.111, **ONE** postponement of their hearing without cause.



May 2023							today	<	>
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
30	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
		Click here to Schedule your Appeal	Click here to Schedule your Appeal	Click here to Schedule your Appeal	Click here to Schedule your Appeal				
21	22	23	24	25	26	27			
		Click here to Schedule your Appeal	Click here to Schedule your Appeal	Click here to Schedule your Appeal	8:15a Currently Scheduled ARB Hearing				
					Click here to Schedule your Appeal				
28	29	30	31	1	2	3			
		Click here to Schedule your Appeal	Click here to Schedule your Appeal	Click here to Schedule your Appeal	Click here to Schedule your Appeal				

EMAILS FROM FBCAD

Emails from FBCAD will come via no-reply@fbcad.org.

Due to the nature of electronic mail, junk mail trapping software, and spam email software, correspondence may be delivered to your junk or spam folder. Please monitor these folders to ensure receipt of emails from the Fort Bend Central Appraisal District.

It is the property owner's responsibility to periodically check the status of their online appeal.

FILE YOUR PROTEST TIMELY

DO NOT Miss your Protest Deadline Date!

If you are unable, for any reason, to file your appeal timely through the online portal, you may also file by the following means:

1. E-File option found on the forms page at www.fbcad.org
2. Drop off in person or in the drop box at the customer service entrance
3. By mail to 2801 B.F. Terry Blvd, Rosenberg, TX 77471
4. Email the Notice of Protest form to info@fbcad.org