



FORT BEND CENTRAL APPRAISAL DISTRICT

WE ARE HIRING!

COMMUNICATIONS & OUTREACH ASSOCIATE

The purpose of this position is to provide customer service to property owners and the general public via face to face interactions and phone calls regarding all aspects of the property tax system in a professional, courteous manner.

Qualifications

- ✓ High School Diploma or equivalent
- ✓ Windows & Microsoft Office Familiarity
- ✓ Excellent communication skills

Benefits

- ✓ Employee Medical Covered
- ✓ 13 Paid Holidays
- ✓ Vacation Rollover
- ✓ Retirement Plan

Submit Your CV and cover letter to
careers@fbcad.org

**Fort Bend Central
Appraisal District**

**Attn: Human Resources
2801 BF Terry Blvd
Rosenberg, Tx 77471**