Fort Bend Central Appraisal District
Minutes of Board of Directors Meeting
November 15, 2022

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Mike Rozell, Secretary; Pam Gaskin, Director; Carmen Turner, Assessor/Collector

Board members absent: None

District personnel present: Jordan Wise, Chief Appraiser; Krisha Langton, Chief Human Resources Officer; Irene Klein, Deput Chief Appraiser; Tara Strine, Deputy Chief Appraiser; Michael Gary, Chief Legal Service and Compliance;

District’s Legal Counsel: Joe Longoria, Attorney

District’s Liaison Officer: Allan Moody

Others present: Jim Rice, property owner

Call to order: Chairman Jim Kij opened the regular meeting at 4:30 p.m.

Public Comments: None.

Consent Agenda: Vice chairman Paul Stamatis made a motion to approve all items on the consent agenda as shown. Secretary Mike Rozell seconded the motion, and the motion passed unanimously.
a. Review and consider approval of minutes for the regular meeting of October 17, 2022
b. Review and consider approval of payment for outstanding vouchers and review of financial reports.
c. Review and consider approval of renewing the contract with True Prodigy Tech Solutions LLC for maintaining the searchable property tax database required by Senate Bill 2.
d. Review and consider approval of renewing the contract with BIS Consulting effective January 1, 2023, for managed services related to GIS interactive map, property search, and website hosting.
e. Review and consider approval of renewing the Enterprise Agreement with ESRI effective January 1, 2023, for access to GIS services, applications, and tools
f. Review and consider approval of renewing the professional services agreement with Valbridge Property Advisors for a 2023 commercial property capitalization rate study.

Recognition of Employee of the Month: Chairman Kij recognized Raymond Herrera for becoming employee of the month for October 2022

Recognition of Service Awards: Chairman Kij recognized Paula Solis for her 5 years of service to the district.

Chief Appraiser Reports: Chief Appraiser Jordan Wise went over his report.

Liaison Officer Reports: District Liaison Officer Allan Moody went over his report.

Department Status Reports: The district directors presented their department status reports for the month.

The Board convened into closed executive session at approximately 5:06 p.m.

The Board reconvened from the closed executive session at approximately 5:26 p.m. No action was taken

New Business:

Conduct election for Director to fill vacancy on Board of Directors. TEX TAX CODE ANN. § 6.031 (I) West 2021: Director Pam Gaskin made a motion to table the election until the next Board of Directors meeting. There was no second, so the motion died. The Board of Directors proceeded to conduct the election with Jim Rice becoming the new member.
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Review and consider approval of Resolution No. 2022-04 on results of Board election:
Secretary Mike Rozell made a motion to approve the results of the Board election that took place. Vice Chairman Paul Stamatis seconded the motion, and the motion passed. Director Pam Gaskin was the only opposed vote.

Discussion regarding performance of Appraisal Review Board (ARB) legal counsel TEX TAX CODE ANN. § 6.43:
The Board discussed this item with ARB Chairman Joseph Grace. There was no motion necessary regarding this action.

Review and consider approval of amendments to the Personnel Rules & Procedures Handbook:
Vice Chairman Paul Stamatis made a motion to approve all changes made to the Personnel Rules & Procedures Handbook except for the employee vacation buy back. Director Pam Gaskin seconded the motion, and the motion passed unanimously.

Review and consider approval of board members attending the Texas Association of Appraisal Districts (TAAD) Annual Conference on February 19-22, 2023, in Dallas, Texas:
Secretary Mike Rozell made a motion to approve the Board members attending the TAAD annual conference. Director Pam Gaskin seconded the motion, and it passed unanimously.

Discussion regarding the Fiscal Year 2023 Budget Calendar:
Chief Human Resources Officer Krisha Langton led the discussion regarding the Fiscal year 2023 Budget Calendar. There was no motion necessary regarding this action.

Monthly Financials

October 2022

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Pro-rata%</th>
<th>Budget % Expended</th>
<th>Running under budget</th>
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<tbody>
<tr>
<td>Total CAD Budget</td>
<td>$21,063,859</td>
<td>16.71%</td>
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<tr>
<td>Total Accum. Expenditures</td>
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<td>14.34%</td>
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</tr>
<tr>
<td>Remaining Balance</td>
<td>$18,044,253.90</td>
<td>85.66%</td>
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<td></td>
</tr>
</tbody>
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Items from the Board Members: Vice Chairman Paul Stamatis thanked Carmen Turner, Tax Assessor/Collector for being a part of the Board of Directors meeting.

Discussion between members of the Board of Directors and the Chief Appraiser regarding appraisal as permitted by Sec. 6.15, Tax Code: None

Announcements: The next Board of Directors meeting will be on Monday, January 23, 2023, at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting adjourned at 6:12 p.m.

APPROVED ON THE 23rd DAY OF JANUARY 2023

Jim Kij, Chairman

Michael Rozell, Secretary