



Fort Bend Central Appraisal District
 2801 B.F. Terry Blvd.
 Rosenberg, Texas 77471-5600
 Telephone: (281)344-8623

4/15

**REQUEST TO CORRECT STATUS,
 NAME OR ADDRESS ON BUSINESS
 PERSONAL PROPERTY ACCOUNTS**

Instructions: You may use this form to request the Fort Bend Central Appraisal District correct the status, name and or mailing address on a business personal property account. Upon completion promptly mail or deliver this form to the above address. If you have any questions please call (281) 344-8623. PROMPT NOTIFICATION IS REQUIRED. COMPLETE ALL SPACES WITHIN THE SELECTED SECTIONS AND SIGN BELOW. PLEASE PRINT CLEARLY.

Present Business Name: _____ Acct#: _____ Tax Year: _____

CORRECT Name and/or Mail Address. Correct Name: _____

Correct Address: _____

Comments: _____

Business was **MOVED**, Date: _____ New Phone #: _____

Old Address: _____

New Address: _____

Comments: _____

Business was **CLOSED**, Date: _____ I may be reached at phone #: _____

Send mail to my permanent mail address: _____

Comments: _____

Business was **SOLD**, Date: _____ Business' new phone #: _____

Name of Seller: _____ Phone # of Seller: _____

Send mail to my permanent mail address: _____

Name of Buyer: _____ Phone # of Buyer: _____

Address of Buyer: _____

Bill of sale and/or list of business assets sold is attached: Yes No

All business personal taxes due have been paid: Yes No

Comments: _____

The information provided herein is true and correct to the best of my knowledge and belief.

Signature: _____ Title: _____ Date: _____

Printed Name: _____ Title: _____ Phone #: _____