

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
August 4, 2014**

Board members present: Jim Kij, Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director, Albert Glover, Director, Patsy Schultz, Ex-officio Member.

Board members absent: Paul Stamatis, Vice Chairman.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Districts Legal Counsel: Joe Longoria, Attorney.

Others present: Allan Moody, Liaison Officer; Chris Breaux, Whitley Penn.

Call to order: Chairman Kij opened the regular meeting at 5:05 p.m. and declared a quorum present.

Invocation: The invocation and pledge of allegiance was given by Chief Appraiser Whitehead.

Public Comments: Chairman Kij asked if there were any comments from the public. No members of the public were present.

Minutes of previous meeting: Chairman Kij asked the Board to review the June 16, 2014 minutes. Director Glover made a motion to approve the minutes. Secretary Abramczyk seconded the motion, and the motion carried.

Recess for Budget Hearing at 5:15pm.
No comments were presented by the Public.

Reconvene meeting at 5:25pm.

Old Business: None

New Business:

Consideration and action on budget amendment: Secretary Abramczyk made a motion to add \$287,000 to budget center 1300 (capital) in the current budget as an adjustment. Director Glover seconded the motion, and the motion carried. Secretary Abramczyk made a motion to authorize the Chief Appraiser to spend the additional funds in the amended budget. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on district 2014-2015 budget adoption: Secretary Abramczyk made a motion to adopt the 2014-2015 budget totaling \$9,354,320. Director Glover seconded the motion, and the motion carried.

Consideration and action on district 2014-2015 budget resolution NO. 2014-01B: Secretary Abramczyk made a motion to approve budget resolution No.2014-01B. It was seconded by Director Glover and the motion carried. The Chairman of the Board of Directors and Secretary Abramczyk then signed the budget resolution.

Consideration and action on district auditor: After a brief presentation by Chris Breaux, Chief Appraiser Whitehead made a recommendation to the board to continue using Whitley Penn as the District auditor. Director Zacharias made a motion to retain Whitley Penn as the Districts auditor for the fiscal year ending August 31, 2014 at a maximum gross cost of \$16,800. Director Glover seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Secretary Abramczyk made a motion to authorize payment of \$465,926.28 in outstanding vouchers. Director Glover seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

Chief Appraiser Whitehead went over the monthly financials and staff reports, including an update on the building, including issues with the air condition and replacing of lights and certifying the appraisal roll.

June 2014

Total CAD Budget	\$8,191,276.00	Pro-rata%	83.01%
Total Accum. Expenditures	<u>\$5,983,585.55</u>	Budget % Expended	<u>73.05%</u>
Remaining Balance:	\$2,207,690.45	Running under budget	9.96%
Total Revenue	\$1,873,851.92	Current YTD Revenue	\$7,749,442.51
Total Expenditures	<u>\$ 763,188.54</u>	Current YTD Expenditures	<u>\$5,983,585.55</u>
Monthly Overage	\$1,110,663.38	YTD Overage	\$1,765,856.96

Liaison Officer Moody reviewed his monthly report for June, and went over the year to date reports.

The Board convened into closed executive session at approximately 5:54 p.m.

The Board reconvened from the closed executive session at approximately 6:05 p.m.

Items from the Board Members: Discussed timing of agenda items for future Board meetings.

Announcements: The next Board of Directors meeting will be held Monday September 8, 2014 at 5:00 p.m. **

**Note-The Board meeting was subsequently rescheduled to Monday September 15, 2014 at 5:00 p.m.

Adjournment: The meeting adjourned at 6:21 p.m.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

September 15, 2014