

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
July 22, 2013**

Board members present: Jim Kij, Chairman; Al Abramczyk, Secretary; Kraig Warren, Director; Rhonda Zacharias, Director, and Patsy Schultz, Ex-officio Member.

Board members absent: Paul Stamatis, Vice Chairman.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Districts Legal Counsel: Joe Longoria, Attorney.

Others present: Alan Moody, Liaison Officer, and Donna Svatek, City of Sugar Land.

Call to order: Chairman Kij opened the regular meeting at 5:15 p.m. and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. No comments were made.

Minutes of previous meeting: Chairman Kij asked the Board to review the June 17, 2013 minutes. Secretary Abramczyk made a motion to approve the minutes. Director Zacharias seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

June 2013

Total CAD Budget	\$7,237,290.00	Pro-rata%	83.01%
Total Accum. Expenditures	<u>\$5,221,671.11</u>	Budget % Expended	<u>72.15%</u>
Remaining Balance:	\$2,015,618.89	Running under budget	10.86%
Total Revenue	\$1,187,618.37	Current YTD Revenue	\$6,635,324.06
Total Expenditures	<u>\$ 558,400.79</u>	Current YTD Expenditures	<u>\$5,221,671.11</u>
Monthly Overage	\$ 629,217.58	YTD Overage	\$1,413,652.95

Chief Appraiser Whitehead stated the CAD was not able to certify 95% of the Appraisal records by July 20th, but should certify by the end of the week on July 26th.

Recess for 2013-2014 Budget Hearing: Chairman Kij opened the budget hearing at 5:31p.m. Chief Appraiser Whitehead went over the budget in detail and answered questions from the Board.

Consideration and action on district 2013-2014 budget adoption: Secretary Abramczyk proposed to accept the Budget as presented and totaling \$8,193,676.00. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on 2013-2014 budget resolution NO. 2013-01: Secretary Abramczyk proposed adopting Budget Resolution NO. 2013-01. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on district auditor: Secretary Abramczyk made a motion to retain the district's current auditor Whitley Penn. Director Warren seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead reported that there is \$236,181.81 in outstanding vouchers. Director Zacharias made a motion to approve the vouchers. Director Warren seconded the motion, and the motion carried.

Consideration and action on penalty and interest letter from Stafford MSD: Director Warren made a motion to deny the request to waive the penalty and interest. Secretary Abramczyk seconded the motion, and the motion carried.

Old Business:

Consideration and action on Ag Advisory Board Members: No action taken.

Consideration and action on copiers: No action taken.

Liaison Officer Allan Moody reviewed his monthly report for June.

Convened into closed executive session: Closed session started at approximately 6:48 p.m.

Reconvened from closed executive session: Came out of closed session at approximately 7:12 p.m.

Items from the Board Members: Chief Appraiser Whitehead stated that the taxing jurisdictions wanted to know who on the Board of Directors wished to continue to serve for 2013-2014, since it is election time. Director Warren stated that he would not be available to serve.

Announcements: The next Board of Directors meeting will be held Monday August 19, 2013 at 5:15 p.m.

Adjournment: The meeting adjourned at 7:22 p.m.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

August 19, 2013