

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
June 17, 2013**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Kraig Warren, Director; Rhonda Zacharias, Director and Patsy Schultz, Ex-officio Member.

Board members absent: none.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Districts Legal Counsel: Joe Longoria, Attorney, not present.

Others present: Alan Moody, Liaison Officer and Nancy Hentschel.

Call to order: Chairman Kij opened the regular meeting at 5:15pm and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. Nancy Hentschel stated she wanted to speak and discussed three properties that she owns in Fort Bend County that are currently the subject of a lawsuit in District Court. Vice Chairman Paul Stamatis stated that since this is an open lawsuit against the District that the the board of Directors should not discuss the matter any further. The other Directors concurred.

Minutes of previous meeting: Chairman Kij asked the Board to review the May 20, 2013 minutes. Vice Chairman Stamatis made a motion to approve the minutes as presented. Secretary Abramczyk seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

May 2013

Total CAD Budget	\$7,237,290.00	Pro-rata%	74.79%
Total Accum. Expenditures	<u>\$4,663,270.32</u>	Budget % Expended	<u>64.43%</u>
Remaining Balance:	\$2,574,019.68	Running under budget	10.36%
Total Revenue	\$ 53,707.79	Current YTD Revenue	\$5,447,705.69
Total Expenditures	<u>\$ 649,803.36</u>	Current YTD Expenditures	<u>\$4,663,270.32</u>
Monthly Underage	\$ (596,095.57)	YTD Overage	\$ 784,435.37

Chief Appraiser Whitehead reviewed the written staff reports for May, focusing on progress in the expansion of the District's facility, computer issues and the substantial increase in the number of property appraisal protests.

Liaison Officer Allan Moody reviewed his monthly report, including waiting time issues.

Old Business:

Consideration and action on Ag Advisory Board Members: No action taken

New Business:

Consideration and action on district salary ranges: Chief Appraiser Whitehead said the ad hoc Budget Committee, which includes the CFOs of the County's major taxing entities, has met several times to review the draft 2013-2014 budget, including concurring with the proposed salaries. He stated that the draft Budget currently shows actual salary amounts and he wanted it to show ranges for informational purposes. No action was taken.

Consideration and action on copiers: The Board stated they wanted bids on both leased and purchasing options.

Consideration and action on budget calendar: A Budget workshop is scheduled for June 27, 2013 at 6pm with dinner to review the draft Budget. A public Budget hearing will then be held on July 22, 2013 at 5:30 pm, followed by a vote. The Adoption of the 2013-14 Budget will be after the public hearing.

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead reported that there is \$237011.46 in outstanding vouchers. Vice Chairman Stamatis made a motion to approve the vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Convened into closed executive session: No closed session was held.

Items from the Board Members: At Secretary Abramczyk request, Chief Appraiser Whitehead went over significant legislation passed in the recently concluded session of the State Legislature.

Announcements: The next Board of Directors meeting will be held Monday July 22, 2013 at 5:15pm.

Adjournment: The meeting adjourned at 6:22pm

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

July 22, 2013