

**THE FORT BEND CENTRAL APPRAISAL DISTRICT  
MINUTES OF BOARD OF DIRECTORS MEETING**

**May 19, 2014**

**Amended**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director, Albert Glover, Director, Patsy Schultz, Ex-officio Member.

**Board members absent:** None.

**District personnel present:** Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

**Districts Legal Counsel:** Joe Longoria, Attorney (absent)

**Others present:** Allan Moody, Liaison Officer; Chris Breaux, Whitley Penn and Robert Mott, Attorney.

**Call to order:** Chairman Kij opened the regular meeting at 4:00 p.m. and declared a quorum present.

**Invocation:** The invocation and pledge of allegiance was given by Director Albert Glover.

**Public Comments:** Chairman Kij asked if there were any comments from the public. No members of the public were present.

**Minutes of previous meeting:** Chairman Kij asked the Board to review the April 21, 2014 minutes. Secretary Abramczyk made a motion to approve the minutes as amended. Director Glover seconded the motion, and the motion carried.

**Board of Directors Training:** Robert Mott from Perdue Brandon Fielder Collins & Mott LLP went over the responsibilities of being on the Board of Directors.

**Consideration and action on 2012-2013 District Audit:** Chris Breaux from Whitley Penn, went over the 2012-2013 district audit. Vice Chairman Stamatis made a motion to accept the report as presented. Director Zacharias seconded the motion, and the motion carried.

**The Board convened into closed executive session at approximately 5:12 p.m.**

Paul Stamatis, Vice Chairman, left the meeting at approx.5:25pm.

**The Board reconvened from the closed executive session at approximately 5:36 p.m.**

**Chief Appraiser's Staff Reports:**

**Monthly Financials:**

Chief Appraiser Whitehead went over the monthly financials and staff reports, including an update on the Building, including the installation of cameras, a recent break in, and staffing issues.

March 2014

Total CAD Budget	\$8,191,276.00	Pro-rata%	66.30%
Total Accum. Expenditures	<u>\$4,475,638.46</u>	Budget % Expended	<u>54.64%</u>
Remaining Balance:	\$3,715,637.54	Running under budget	11.66%
Total Revenue	\$225,539.21	Current YTD Revenue	\$5,868,831.93
Total Expenditures	<u>\$694,382.73</u>	Current YTD Expenditures	<u>\$4,475,638.46</u>
Monthly Underage	(\$468,843.52)	YTD Overage	\$1,393,193.47

Liaison Officer Moody reviewed his monthly report for April, and went over the year to date reports.

**Old Business:**

**Discussion on staggered Board members terms of office:** Item tabled.

**Consideration and action on Investment Policy:** Item tabled.

**Consideration and action on press release with Board of Directors pictures:** Chief Appraiser Whitehead stated he put a picture of the Board on the CAD's website.

**New Business:**

**Consideration and action on payment of outstanding vouchers:** Vice Chairman Stamatis made a motion to authorize payment of \$357,414.78 in outstanding vouchers. Director Zacharias seconded the motion, and the motion carried. (The Board changed the amount, due to wrong amount said during the meeting.)

**Consideration on open house:** Chief Appraiser Whitehead suggested a date in September.

**Items from the Board Members:** Patsy Schultz and Chief Appraiser Whitehead discussed changes in access to Plats.

**Announcements:** The next Board of Directors meeting will be held Monday June 16, 2014 at 5:00 p.m.

**Adjournment:** The meeting adjourned at 6:51 p.m.

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Chairman, Jim Kij

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Vice Chairman, Paul Stamatis

June 16, 2014