

THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
March 18, 2013

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Kraig Warren, Director; Rhonda Zacharias, Director and Patsy Schultz, Ex-officio Member.

Board members absent: None.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser, Allan Moody, Liaison Officer.

Districts Legal Counsel: Joe Longoria, Attorney.

Others present: Chris Breaux, Whitley Penn, Accounting Firm and Vicki Warren.

Call to order: Chairman Kij opened the regular meeting at 5:17pm and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. No comments were made.

Minutes of previous meeting: Chairman Kij asked the Board to review the February 11, 2013 minutes. Secretary Abramczyk made a motion to approve the minutes. Director Warren seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

January 2013

Total CAD Budget	\$7,237,290.00	Pro-rata%	49.59%
Total Accum. Expenditures	<u>\$2,866,148.01</u>	Budget % Expended	<u>39.60%</u>
Remaining Balance:	\$4,371,141.99	Running under budget	9.99%
Total Revenue	\$ 38,394.76	Current YTD Revenue	\$3,646,754.43
Total Expenditures	<u>\$ 474,335.58</u>	Current YTD Expenditures	<u>\$2,866,148.01</u>
Monthly Underage	\$ (435,940.82)	YTD Overage	\$ 780,606.42

Chief Appraiser Whitehead reviewed the written staff reports for February. This included information on the construction of the District's new facility and road, the recent TAAD conference and State Legislative matters.

Old and New Business: (Agenda rearranged to accommodate the webinar demo)

Consideration and action on 2012-2013 Audit Report: Chris Breaux with Whitley Penn went over the Districts Audit report. Secretary Abramczyk made a motion to accept the report with two corrections. Vice Chairman Stamatis seconded the motion, and the motion carried.

Demonstration and consideration of CAMA Cloud Software: The Board heard and participated in a webinar demo of the CAMA Cloud. Chief Appraiser Whitehead will get an RFP put together for bids.

Consideration and action on Temporary storage: Secretary Abramczyk made a motion to obtain a unit for \$275 a month for six months. Vice Chairman Stamatis seconded the motion, and the motion carried.

Consideration and action on Ag Advisory Board Members: Tabled until the next meeting.

Consideration and action on appointment of the ARB Secretary: Vice Chairman Stamatis made a motion to approve Deborah Bell as ARB Secretary. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead reported that we have \$106,941.88 in outstanding vouchers. Vice Chairman Stamatis made a motion to approve the vouchers. Director Zacharias seconded the motion, and the motion carried.

Convened into closed executive session: Closed session started at approximately 7:55 pm.

Reconvened from closed executive session: Came out of closed session at approximately 8:03 pm.

Items from the Board Members: None.

Announcements: The next Board of Directors meeting will be held Monday April 22, 2013 at 5:15pm.

Adjournment: Meeting was adjourned at 8:20 pm.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

April 22, 2013