

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
February 24, 2014**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director, Albert Glover, Director.

Board members absent: Patsy Schultz, Ex-officio Member.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Districts Legal Counsel: Joe Longoria, Attorney.

Others present: Allan Moody, Liaison Officer and Clifford Gay, visitor.

Call to order: Chairman Kij opened the regular meeting at 4:30 p.m. and declared a quorum present.

Invocation: The invocation and pledge of allegiance was given by Chief Appraiser Whitehead.

Public Comments: Chairman Kij asked if there were any comments from the public. Clifford Gay wanted the Board of Directors aware that he was making rounds to whom he can, about his concerns about public safety.

Minutes of previous meeting: Chairman Kij asked the Board to review the January 22, 2014 minutes Director Zacharias made a motion to accept the minutes as presented. Secretary Abramczyk seconded the motion, and the motion carried.

The Board recessed at 4:38 p.m. for a tour of the building and the taking of photos. They reconvened at 4:59 p.m.

Chief Appraiser's Staff Reports:

Monthly Financials:

Chief Appraiser Whitehead went over the monthly financials and staff reports. The resulting discussion included an update on the building remodeling project and extra furniture that will be needed.

January 2014

Total CAD Budget	\$8,191,276.00	Pro-rata%	41.92%
Total Accum. Expenditures	<u>\$2,736,374.26</u>	Budget % Expended	<u>33.41%</u>
Remaining Balance:	\$5,454,901.74	Running under budget	8.51%
Total Revenue	\$ 175,773.46	Current YTD Revenue	\$3,763,570.51
Total Expenditures	<u>\$ 719,475.29</u>	Current YTD Expenditures	<u>\$2,736,374.26</u>
Monthly Underage	\$(543,701.83)	YTD Overage	\$1,027,196.25

Liaison Officer Moody reviewed his monthly report for January, and went over the year to date reports. He also discussed the new survey forms from the state.

Old Business:

Consideration and action on ESRI maintenance and support contract: Vice Chairman Stamatis made a motion to approve the extension of the ESRI maintenance and support contract through April 18, 2015 at a total cost of \$23,400. Director Glover seconded the motion, and the motion carried.

New Business:

Consideration and action on waiving penalty and interest on late quarterly payment from Needville ISD: Secretary Abramczyk made a motion to deny waiving the penalty and interest on the late quarterly billing. Vice Chairman Stamatis seconded the motion, and the motion carried.

Consideration and action on bank depository signatures: Vice Chairman Stamatis made a motion to appoint all elected board members as signers, Jim Kij, Paul Stamatis, Al Abramczyk, Rhonda Zacharias and Albert Glover, and Glen Whitehead and Aleida McDaniel as co-signers. Director Glover seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Vice Chairman Stamatis made a motion to approve \$115,623.05 in outstanding vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on appointment of financial officer: Director Zacharias made a motion to appoint Al Abramczyk as the Board's financial officer. Vice Chairman Stamatis seconded the motion, and the motion carried.

Consideration and action on appointment of Investment Advisory Committee: Director Zacharias made a motion to appoint herself and financial officer, Al Abramczyk, for the committee. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on number of Auxiliary Appraisal Review Board Members: Secretary Abramczyk made a motion to change the number of auxiliary members from twelve to fifteen members. Director Glover seconded the motion, and the motion carried.

The Board convened into closed executive session at approximately 5:53 p.m.

The Board reconvened from the closed executive session at approximately 6:05 p.m.

Items from the Board Members: Director Zacharias asked to send out a press release with the pictures that was taken of the Board of Directors. Chairman Kij asked Chief Appraiser Whitehead and Attorney Joe Longoria to research the options available to stagger the Board members terms of office.

Announcements: The next Board of Directors meeting will be held Monday March 24, 2014 at 4:00 p.m.

Adjournment: The meeting adjourned at 6:32 p.m.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

February 17, 2014