

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
February 11, 2013**

Board members present: Jim Kij, Chairman; Al Abramczyk, Secretary; Kraig Warren, Director and Patsy Schultz, Ex-officio Member.

Board members absent: Paul Stamatis, Vice Chairman and Rhonda Zacharias, Director.

District personnel present: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Others present: Allan Moody, Joe Longoria and Vikki Warren

Call to order: Chairman Kij opened the regular meeting at 5:17pm and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. No comments were made.

Minutes of previous meeting: Chairman Kij asked the Board to review the January 14, 2013 minutes. Secretary Abramczyk made a motion to approve the minutes. Chairman Kij seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

January 2013

Total CAD Budget	\$7,237,290.00	Pro-rata%	41.92%
Total Accum. Expenditures	<u>\$2,391,812.43</u>	Budget % Expended	<u>33.05%</u>
Remaining Balance:	\$4,845,477.57	Running under budget	8.87%
Total Revenue	\$ 29,913.73	Current YTD Revenue	\$3,608,359.67
Total Expenditures	<u>\$ 536,478.26</u>	Current YTD Expenditures	<u>\$2,391,812.43</u>
Monthly Underage	\$ (506,564.53)	YTD Overage	\$1,216,547.24

Chief Appraiser Whitehead reviewed the written staff reports for January. This included information on the construction of the District's new facility, MAPS review, property value studies and public relations standards.

Liaison Officer: Mr. Moody went over his report for January 2013

New Business:

Consideration and action on temporary storage: Secretary Abramczyk made a motion to authorize the Chief Appraiser to rent a temporary storage unit for up to 3 months at \$250/month. Director Warren seconded the motion, and the motion carried.

Consideration and action on contract with Apartment Data Services: Secretary Abramczyk made a motion to approve the contract as presented for a one year period at \$3000/year. Director Warren seconded the motion, and the motion carried.

Consideration and action on contract with ATT for Internet service: Secretary Abramczyk made a motion to approve the contract for 36 months. Director Warren seconded the motion, and the motion carried.

Consideration and action on Ag Advisory Board Members: Item tabled for next meeting.

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead reported that there was \$133,257.64 in vouchers. Director Warren made a motion to approve the vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Convened into closed executive session: Closed session started at approx. 5:48 pm.

Reconvened from closed executive session: Came out of closed session at approx. 6:07 pm.

Items from the Board Members: Chief Appraiser Whitehead will invite State Representatives Rick Miller and Phil Stevens and other members of the State Legislature to a future Board of Directors Meeting.

Announcements: The next Board of Directors meeting will be held Monday March 18, 2013 at 5:15pm.

Adjournment: Meeting was adjourned at 6:15 pm.

Chairman, Jim Kij

Secretary, Al Abramczyk

March 18, 2013