

**THE FORT BEND CENTRAL APPRAISAL DISTRICT  
MINUTES OF BOARD OF DIRECTORS MEETING  
January 22, 2014**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director, Albert Glover, Director and Patsy Schultz, Ex-officio Member.

**Board members absent:** None.

**District personnel present:** Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser and Michele Juarez.

**Districts Legal Counsel:** Joe Longoria, Attorney.

**Others present:** Allan Moody, Liaison Officer.

**Call to order:** Chairman Kij opened the regular meeting at 12:12 p.m. and declared a quorum present.

**Invocation:** The invocation was given by Chief Appraiser Whitehead.

**Public Comments:** Chairman Kij asked if there were any comments from the public. No members of the public were present.

**Oath of office:** The oath was given to Jim Kij, Paul Stamatis, Albert Glover, Patsy Schultz, Al Abramczyk, and Rhonda Zacharias by Michele Juarez. She also notarized the oaths.

**Minutes of previous meeting:** Chairman Kij asked the Board to review the December 23, 2013 minutes Secretary Abramczyk made a motion to accept the amended minutes as presented. Director Zacharias seconded the motion, and the motion carried.

**Chief Appraiser's Staff Reports:**

Liaison Officer Allan Moody reviewed his monthly report for December, and went over the year to date reports. He also discussed the new survey forms from the state.

**Monthly Financials:**

December 2013

Total CAD Budget	\$8,191,276.00	Pro-rata%	33.42%
Total Accum. Expenditures	<u>\$2,016,898.97</u>	Budget % Expended	<u>24.62%</u>
Remaining Balance:	\$6,174,377.03	Running under budget	8.8%
Total Revenue	\$1,708,771.85	Current YTD Revenue	\$3,587,797.05
Total Expenditures	<u>\$ 527,437.29</u>	Current YTD Expenditures	<u>\$2,016,898.97</u>
Monthly Overage	\$1,181,334.56	YTD Overage	\$1,570,898.08

Chief Appraiser Whitehead went over the monthly financials and staff reports. The resulting discussion included an update on the building remodeling project and the 2014 calendar of key dates.

**New Business:**

**Election of Board of Director Chairman, Vice Chairman and Secretary:** Al Abramczyk nominated Jim Kij for Chairman. Rhonda Zacharias seconded the nomination and no further nominations were made. Jim Kij nominated Paul Stamatis for Vice Chairman. Albert Glover seconded the nomination and no further nominations were made. Paul Stamatis nominated Al Abramczyk for Secretary. Albert Glover seconded the nomination and no further nominations were made. All nominations carried.

**Appointment of the Appraisal Review Board's Chairman and Secretary:** Secretary Abramczyk nominated Tom DeMont for ARB Chairman. Director Zacharias seconded the nomination. Vice Chairman Stamatis nominated Rita Garrett for Secretary for the ARB. Director Glover seconded the nomination. Both motions carried.

**Consideration and action on Ag Advisory Board Members:** Secretary Abramczyk made a motion to appoint Tommy Holmes and Gary Pochyla. Vice Chairman Paul Stamatis seconded the motion, and the motion carried.

**Consideration and action on payment of outstanding vouchers:** Vice Chairman Stamatis made a motion to approve \$223,830.37 in outstanding vouchers. Director Glover seconded the motion, and the motion carried.

**Consideration and action on voting delegate and alternate voting delegate for TAAD for delegate assembly and business meeting:** Secretary Abramczyk made a motion for Glen Whitehead to be voting delegate and Aleida McDaniel as alternate voting delegate. Vice Chairman Stamatis seconded the motion, and the motion carried.

**Consideration and action on Board members attending the TAAD conference:** Secretary Abramczyk made a motion to approve the overnight travel of Chairman Kij and Directors Glover and Zacharias to attend the TAAD conference, held on Sunday February 9, 2014 through February 12, 2014 in Ft. Worth. Vice Chairman Stamatis seconded the motion and the motion carried.

**Consideration and action on ESRI maintenance and support contract:** Item has been tabled.

**Consideration and action on Tyler maintenance and support contract:** Secretary Abramczyk made a motion to accept the Maintenance and support contract for the period of January 2014 through December 2014. Director Glover seconded the motion, and the motion carried.

**The Board convened into closed executive session at approximately 6:08 p.m.**

**The Board reconvened from the closed executive session at approximately 6:28 p.m.**

**Items from the Board Members:** Director Zacharias requested a press release for the newly elected board members. Chairman Kij asked everyone to come dressed up for a picture that will be taken at the next board meeting, of all the members. Chief Appraiser Whitehead was requested to present (a) options available to change the Board's election process to provide for expansion of the number of Board members and use of staggered terms and (b) tracking data comparing the CAD's operating and financial performance with "peer" Appraisal Districts.

**Announcements:** The next Board of Directors meeting will be held Monday February 17, 2014 at 4:00 p.m.

**Adjournment:** The meeting adjourned at 6:54 p.m.

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Chairman, Jim Kij

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Vice Chairman, Paul Stamatis

February 17, 2014