

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
January 14, 2013**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director.

Board members absent: Kraig Warren, Director and Patsy Schultz, Ex-officio Member.

District personnel: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Others present: Joe Longoria, and Allan Moody. Members of a Boy Scout troop, Alexander Park, Lori Park, Drake Stamatis, Bradley Carlson, Vincent Armato, Rex Stamatis, Nico Armato, Norma Armato & Vincent Armato.

Call to order: Chairman Kij opened the regular meeting at 5:28pm and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. No comments were made.

Minutes of previous meeting: Chairman Kij asked the Board to review the December 17, 2012 minutes. Secretary Abramczyk made a motion to accept the minutes distributed at the beginning of the meeting. Vice Chairman Stamatis seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

December 2012

Total CAD Budget	\$7,237,290.00	Pro-rata%	33.42%
Total Accum. Expenditures	<u>\$1,855,334.17</u>	Budget % Expended	<u>25.64%</u>
Remaining Balance:	\$5,381,955.83	Running under budget	7.78%
Total Revenue	\$1,771,286.11	Current YTD Revenue	\$3,578,445.94
Total Expenditures	<u>\$ 524,494.31</u>	Current YTD Expenditures	<u>\$1,855,334.17</u>
Monthly Overage	\$1,246,791.80	YTD Overage	\$1,723,111.77

Chief Appraiser Whitehead reviewed the written staff reports for December. This included information on delays in the construction of the new ARB facility and the application of new technology for use in the appraiser's field work.

Liaison Officer: Mr. Moody went over his report for December 2012.

Old Business:

Consideration and action on the amended mineral and industrial appraisal contract with Hugh Landrum: Vice Chairman Stamatis made a motion to accept the contract. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on resolution on extending depository contract: Secretary Abramczyk made a motion to extend the contract for two years. Director Zacharias seconded the motion, and the motion carried.

New Business:

Election of Board member officers for 2013: Paul Stamatis made a motion to nominate Jim Kij for Chairman. Al Abramczyk seconded the motion, the motion carried. Chairman Kij made a motion to nominate Paul Stamatis for Vice Chairman. Rhonda Zacharias seconded the motion, and the motion carried. Chairman Kij made a motion to nominate Al Abramczyk for Secretary. Vice Chairman Stamatis seconded the motion, and the motion carried. Vice Chairman Stamatis made a motion to nominate Al Abramczyk for Financial Officer. Chairman Kij seconded the motion, and the motion carried.

Appointment of the Appraisal Review Board's Chairman and Secretary for 2013: Secretary Abramczyk made a motion to elect Tom Demont for Chairman and Jim Stephenson for Secretary. Vice Chairman Stamatis seconded the motion, and the motion carried.

Consideration and action on software maintenance contract Tyler/Orion: Vice Chairman Stamatis made a motion to approve the extension of the software contract for 2013. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on software maintenance contract ESRI: Vice Chairman Stamatis made a motion to approve the software contract for April 19, 2013 thru April 18, 2014. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on board members to attend TAAD conference: Vice Chairman Stamatis made a motion to authorize Secretary Abramczyk to attend the conference. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on voting delegate for the TAAD delegate meeting: Secretary Abramczyk made a motion to appoint Chief Appraiser Glen Whitehead as the FBCAD delegate. Director Zacharias seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead reported that there were \$191,094.79 in vouchers. Vice Chairman Stamatis made a motion to approve the vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Convened into closed executive session: Closed session started at approx. 6:18pm.

Reconvened from closed executive session: Came out of closed session at approx. 6:24pm.

Items from the Board Members: Board members were requested to submit their biographies for use in the annual report. Chief Appraiser Whitehead was asked to prepare a 2013 calendar of major Board action items.

Announcements: The next Board of Directors meeting will be held Monday February 11, 2013 at 5:15pm.

Adjournment: Meeting was adjourned at 6:37 pm.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

February 11, 2013