

**THE FORT BEND CENTRAL APPRAISAL DISTRICT  
MINUTES OF BOARD OF DIRECTORS MEETING  
November 13, 2017**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer; Sam Mayson, Director, and Patsy Schultz, Ex-officio Member.

**Board members absent:** Rhonda Zacharias, Secretary.

**District personnel present:** Glen Whitehead, Chief Appraiser; Aleida McDaniel, Assistant Chief Appraiser; Krisha Langton, HR Director, and LaJuan Lewis-Paris, Deputy Chief Appraiser.

**Districts Legal Counsel:** Kyle Dickson, Attorney.

**Others present:** Allan Moody, Liaison Officer.

**Call to order:** Chairman Kij opened the regular meeting at 4:34 p.m. and declared a quorum present.

**Invocation:** The invocation was led by Chief Appraiser Whitehead and pledges of allegiance by Director Mayson and Chairman Kij.

**Minutes of previous meeting:** Chairman Kij asked the Board to review the October 16, 2017 minutes. Financial Officer Abramczyk made a motion to accept the minutes as presented. Director Mayson seconded the motion, and the motion carried.

**Employee of the Month Award:** Krisha Langton presented to the Board of Directors the Employee of the Month for October, Bo Fredrickson.

**Recognition of Employee anniversary:** None at this time.

**Public Comments:** Chairman Kij asked if there were any comments from the public. No public present.

**Chief Appraiser's Staff Reports:**

**Monthly Financials:**

Chief Appraiser Whitehead stated the new building is getting finished up and should be turned over to the CAD by mid-December.

\*\*Vice Chairman Paul Stamatis came into the meeting late at 4:43pm.

**October 2017**

Total CAD Budget	\$13,082,283.00	Pro-rata%	16.71%
Total Accum. Expenditures	<u>\$ 1,286,654.23</u>	Budget % Expended	<u>9.84 %</u>
Remaining Balance	\$11,795,628.77	Running under budget	6.87%
Total Revenue	\$1,496,791.87	Current YTD Revenue	\$3,036,629.66
Total Expenditures	<u>\$ 835,952.37</u>	Current YTD Expenditures	<u>\$ 1,286,654.23</u>
Monthly Overage	\$660,839.50	YTD Overage	\$1,749,975.43

Mr. Moody, Liaison Officer, went over his reports for October and year to date.

**Old Business:**

**Consideration and action on the Reappraisal Plan/Disaster Reappraisal:** Chief Appraiser Whitehead stated no action needed to be taken on this because it no longer needed to be amended.

**New Business:**

**Consideration and action on the market data subscription agreement submitted by Axiometrics LLC:** Item tabled for next month.

**Consideration and action regarding ongoing issues with current software vendor:** Chief Appraiser Whitehead and Patsy Schultz stated they are having ongoing issues with current vendor. Patsy Schultz made a recommendation to change vendors. The Board agreed to begin looking at other software.

**Consideration and action on payment of outstanding vouchers:** Vice Chairman Stamatis made a motion to approve the outstanding vouchers in the amount of \$394,143.44 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

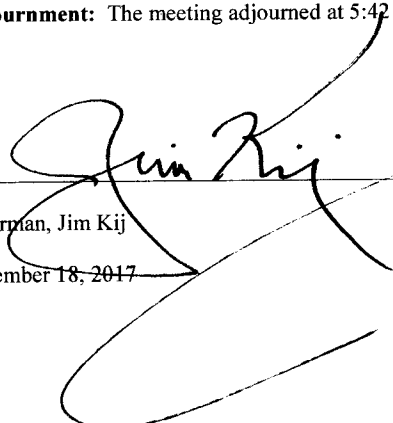
**The Board convened into closed executive session at approximately 5:24 p.m.**

**The Board reconvened from the closed executive session at approximately 5:30 p.m.**

**Items from the Board Members:** Chairman Kij said the holiday party at Fernando's has been changed to December 14<sup>th</sup>. Financial Officer Abramczyk stated the TAAD conference is on February 25-28, 2018 in Fort Worth if anyone on the board wants to attend, and for the next meeting the Board of Directors manual and Chief Appraiser Whitehead's annual review need to be on the agenda.

**Announcements:** The next Board of Directors meeting will be held Monday, December 18, 2017 at 12:00 p.m. at the Appraisal District.

**Adjournment:** The meeting adjourned at 5:42 p.m.



Chairman, Jim Kij

December 18, 2017

