THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
May 20, 2019

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer and William Schwer, Director; Sam Mayson, Secretary and Carrie Surratt, Ex-officio Member.

Board members absent: None.

District personnel present: Glen Whitehead, Chief Appraiser; Irene Klein, Deputy Chief Appraiser; Krisha Langton, HR Director; Tara Strine, Residential Supervisor; Ben Kruse, Land Appraiser Supervisor; Sara Tejeda, Exemptions Supervisor; Matthew Hall, Customer Service; Jennifer Vasquez, GIS; Mandi Rubalcaba, Mapping Supervisor; Tiffany Benjebbour, ARB/Arbitration; Victor Grandmaiter, IT Director and David Cryer, Litigation.

Districts Legal Counsel: Veronique Hutchinson and Joe Longoria, Attorney.

Districts Liaison Officer: Allan Moody

Others present: None.

Call to order: Chairman Kij opened the regular meeting at 4:30 p.m. and declared a quorum present.

Invocation: The invocation was led by Secretary Mayson and pledges of allegiance by Vice Chairman Stamatis and Director Schwer.

Minutes of previous meeting: Chairman Kij asked the Board to review the April 15, 2019 minutes. Financial Officer Abramczyk made a motion to approve the minutes with corrections. Secretary Mayson seconded the motion, and the motion carried.

Employee of the Month Award: Chairman Kij presented to the Board of Directors the Employees of the Month for May, Cheryl Kole.

Recognition of Employee anniversary: Chairman Kij stated there were none for this month.

Public Comments: Chairman Kij asked if there were any comments from the public. None were present.

Chief Appraiser's Staff Reports: Each department manager/supervisor went over their departments written reports.

Monthly Financials:

April 2019

Total CAD Budget	$ 14,259,935.00	Pro-rata%	66.30%
Total Accum. Expenditures	$ 7,358,192.42	Budget % Expended	51.60%
Remaining Balance	$ 6,901,742.58	Running under budget	14.70%
Total Revenue	$3,066,577.01	Current YTD Revenue	$ 9,765,383.23
Total Expenditures	$ 964,045.14	Current YTD Expenditures	$ 7,358,192.42
Monthly Overage	$2,102,531.87	YTD Overage	$ 2,407,190.81

Mr. Moody, Liaison Officer, went over his reports for April, and year to date.

Old Business:

Update from Chief Appraiser search committee: Financial Officer Abramczyk made a motion to move this to the closed session. Vice Chairman Stamatis seconded the motion, and the motion carried.

Discussion regarding the goals and objectives for the Chief Appraiser: Chairman Kij made a motion to delay this action until a new Chief Appraiser is hired to work with current Chief Appraiser Whitehead. Director Schwer and Financial Officer Abramczyk seconded the motion, and the motion carried.

New Business:

Consideration and action on a request from O'Connor & Associates for an adjustment to the outstanding balances for open records requests from 2010: Vice Chairman Stamatis made a motion to deny request for an adjustment from O'Connor & Associates. Financial Officer Abramczyk seconded the motion, and the motion carried.

Consideration and action on district budget for 2019-2020: Director Schwer made a motion to move to adopt the new budget. Financial Officer Abramczyk seconded the motion, and the motion carried.

Consideration and action on Resolution No. 2019-03 adopting the 2019-2020 budget: Financial Officer Abramczyk Made a motion to adopt the 2019-2020 budget, Resolution No. 2019-03. Secretary Mayson seconded the motion, and the motion carried.

Consideration and action on payment of outstanding vouchers: Vice Chairman Stamatis made a motion to approve the outstanding vouchers in the amount of $374,396.84 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

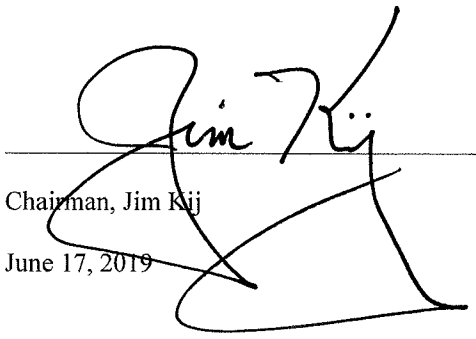
The Board convened into closed executive session at approximately 5:09 p.m.

The Board reconvened from the closed executive session at approximately 5:36 p.m.

Items from the Board Members: None.

Announcements: The next Board of Directors meeting will be held Monday, June 10, 2019 at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting adjourned at 5:47 p.m.



Chairman, Jim Kij

June 17, 2019