

**THE FORT BEND CENTRAL APPRAISAL DISTRICT  
MINUTES OF BOARD OF DIRECTORS MEETING  
April 24, 2017**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer; and Patsy Schultz, Ex-officio Member.

**Board members absent:** Rhonda Zacharias, Secretary and Sam Mayson, Director.

**District personnel present:** Glen Whitehead, Chief Appraiser; Krisha Langton, HR Director; David Cryer, Commercial Real Estate Modeler and Irene Klein, Residential Appraisal Supervisor

**Districts Legal Counsel:** Veronique Hutchinson, Attorney

**Others present:** Allan Moody, District Liaison Officer and David Vrshek, member of the public.

**Call to order:** Chairman Kij opened the regular meeting at 4:31 p.m. and declared a quorum present.

**Invocation:** The invocation was led by Aleida McDaniel and pledges of allegiance by Vice Chairman Stamatis and Financial Officer Abramczyk.

**Minutes of previous meeting:** Chairman Kij asked the Board to review the March 20, 2017 minutes. Financial Officer Abramczyk made a motion to accept the minutes as presented. Vice Chairman Stamatis seconded the motion, and the motion carried.

**Employee of the Month Award:** Krisha Langton, presented to the Board of Directors the Employee of the month for March, Kimberly Tejada.

**Recognition of Employee anniversary:** Krisha Langton introduced Irene Klein who has worked at the CAD for 25 years.

**Public Comments:** Chairman Kij asked if there were any comments from the public.

David Vrshek – Read a few paragraphs from the Texas Property Tax code and stated that he had discussed them with Patsy Schultz and asked her to request Fort Bend County Attorney Roy Cordes to get an opinion from the Texas Attorney General. In his presentation, he requested that the FBCAD board support his request to remove any questions about how an increase in the over 65/disabled exemption be applied to LCISD taxes.

**Chief Appraiser's Staff Reports:**

**Monthly Financials:**

Chief Appraiser Whitehead went over the monthly financials and staff reports. The delivery of the steel for the building has been set back to sometime mid-May. The new concrete parking will be opened for hearings.

**March 2017**

Total CAD Budget	\$11,941,313.00	Pro-rata%	58.08%
Total Accum. Expenditures	<u>\$ 5,251,551.85</u>	Budget % Expended	<u>43.98%</u>
Remaining Balance	<u>\$ 6,689,761.15</u>	Running under budget	14.10%
Total Revenue	\$2,193,731.30	Current YTD Revenue	\$8,206,947.70
Total Expenditures	<u>\$ 747,619.06</u>	Current YTD Expenditures	<u>\$5,251,551.85</u>
Monthly Overage	\$1,446,112.24	YTD Overage	\$2,955,395.85

Mr. Moody, Liaison Officer, went over his reports for March and year to date.

**New Business:**

**Consideration and action of amendment to Gallagher Benefit Services, Inc. consulting agreement:** No Action was taken. Financial Officer Abramczyk made a motion to table this item to the next meeting and to have Gallagher attend and explain the proposed contract increase. Vice Chairman Stamatis seconded the motion, and the motion carried.

**Consideration and action on a resolution to retain legal counsel regarding Texas Department of licensing and Regulation (TDLR) complaint numbered PTP20170003102:** Vice Chairman Stamatis made a motion to retain legal counsel. Financial Officer Abramczyk seconded the motion, and the motion carried.

**Consideration and action on preliminary 2017-2018 budget:** No action was taken. Discussion was for informational purposes only. Chief Appraiser Whitehead stated that inclusive of the budget workshop meeting revisions there is only a 14% increase from the last budget. The next step is to send it out to the jurisdictions for review.

**Consideration and action on payment of outstanding vouchers:** Vice Chairman Stamatis made a motion to approve the outstanding vouchers in the amount of \$148,735.15 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

**The Board convened into closed executive session at approximately 4:59 p.m.**

**The Board reconvened from the closed executive session at approximately 5:11 p.m.**

**Items from the Board Members:** Financial Officer Abramczyk asked when the TCDRS meeting will be held and if any of the Board of Directors wanted to go. Chief Appraiser Whitehead stated it is in July and would have to check on the dates.

**Announcements:** The next Board of Directors meeting will be held Monday, May 15, 2017 at 4:30 p.m. at Patsy Schultz's office in Richmond.

**Adjournment:** The meeting adjourned at 5:18 p.m.

  
Chairman, Jim Kij  
May 15, 2017

