THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
April 16, 2018

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Sam Mayson, Secretary; Al Abramczyk, Financial Officer; William Schwer, Director; and Patsy Schultz, Ex-officio Member.

Board members absent: none.

District personnel present: Glen Whitehead, Chief Appraiser; Irene Klein, Deputy Chief Appraiser; and LaJuan Lewis-Paris, Deputy Chief Appraiser; Krisha Langton, HR Director; Ben Kruse, Land Supervisor; Mark Smith, Commercial Supervisor; Tara Strine, Residential Supervisor; Yvonne Duran, Business Personal Property Supervisor; Georgia Moncrief, Modeling; Mandi Rubalcaba, Mapping Department; Matthew Hall, Customer Service; David Cryer, Litigation; Tiffany Benjebbour, ARB/Arbitration; Victor Grandmaiter, IT Director, and Jeff Davidson, Data Processing.

Districts Legal Counsel: Veronique Hutchinson, Attorney.

Others present: Allan Moody, Liaison Officer.

Call to order: Chairman Kij opened the regular meeting at 4:31 p.m. and declared a quorum present.

Invocation: The invocation was led by Secretary Mayson and pledges of allegiance by Financial Officer Abramczyk and Chairman Kij.

Minutes of previous meeting: Chairman Kij asked the Board to review the March 19, 2018 minutes. Director Schwer made a motion to accept the minutes as presented. Secretary Mayson seconded the motion, and the motion carried.

Employee of the Month Award: Chairman Kij presented to the Board of Directors the Employee of the Month for April, Bo Fredrickson.

Recognition of Employee anniversary: Chairman Kij stated Irene Klein has worked at the CAD for 26 years, Wayne Phillips, 17 years; Henry Brown, 11 years; Maria Charles, 11 years; Mandi Rubalcaba, 9 years; Anna Cariaga, 2 years; Kris Manak, 2 years; Pam Gilmour, 1 year, and Taffanie Stavely, 1 year.

Public Comments: Chairman Kij asked if there were any comments from the public. No public present.

Chief Appraiser's Staff Reports: Each department manager/supervisor went over their departments written reports.

Monthly Financials:

March 2018

Total CAD Budget	$13,082,283.00	Pro-rata%	58.08%
Total Accum. Expenditures	$ 6,030,353.82	Budget % Expended	46.10 %
Remaining Balance	$ 7,051,929.18	Running under budget	11.98%
Total Revenue	$1,111,263.65	Current YTD Revenue	$7,472,400.21
Total Expenditures	$ 889,400.64	Current YTD Expenditures	$6,030,353.82
Monthly Overage	$ 221,863.01	YTD Overage	$1,442,046.39

Mr. Moody, Liaison Officer, went over his reports for March and year to date.

New Business:

Consideration and action on ESRI Maintenance contract: No action is needed this was just informational since this item was already budgeted.

Consideration and action on payment of outstanding vouchers: Vice Chairman Stamatis made a motion to approve the outstanding vouchers in the amount of $316,969.97 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

Consideration and action on setting a date for 2018-2019 Budget workshop: The workshop will be on May 9, 2018 from 11am to 2:30pm at Fort Bend ISD, with lunch provided.

The Board convened into closed executive session at approximately 5:31 p.m.

The Board reconvened from the closed executive session at approximately 5:45 p.m.

Items from the Board Members: None.

Announcements: The next Board of Directors meeting will be held Monday, May 21, 2018 at 4:30 p.m. at the Appraisal District.

Adjournment: The meeting adjourned at 5:47 p.m.

Chairman, Jim Kij

May 21, 2018