

**THE FORT BEND CENTRAL APPRAISAL DISTRICT  
MINUTES OF BOARD OF DIRECTORS MEETING  
February 27, 2017**

**Board members present:** Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer; Sam Mayson, Director and Patsy Schultz, Ex-officio Member.

**Board members absent:** Rhonda Zacharias, Secretary.

**District personnel present:** Glen Whitehead, Chief Appraiser; Krisha Langton, HR Director; David Cryer, Commercial Real Estate Modeler and Irene Klein, Residential Appraisal Supervisor

**Districts Legal Counsel:** Joe Longoria, Attorney

**Others present:** Allan Moody, District Liaison Officer; David Vrshek, Kathryn Cook and Steve Spears.

**Call to order:** Chairman Kij opened the regular meeting at 4:30 p.m. and declared a quorum present.

**Invocation:** The invocation was led by Patsy Schultz and pledges of allegiance by Financial Officer Abramczyk and Vice Chairman Stamatis.

**Public Comments:** Chairman Kij asked if there were any comments from the public.

David Vrshek –stated he served on Representative Rick Millers Property Tax Advisory Committee last year. He and several of his neighbors have begun to ask their taxing entities to provide or increase the over 65/ disabled exemption. He is hoping to get support from the FBCAD board and staff to provide information helpful for his case.

Steve Spears – stated that there is bullying and abuse going on in the ARB. He has gone on record regarding this issue at the state senate select committee on Property tax reform meeting that took place in Houston on May 10<sup>th</sup> of last year. Several of the BOD members commented that they do not have any authority over the ARB.

Director Mayson commented that if the public does not fill out the survey about their complaints then there is nothing that can be done, just complaining about it to each other doesn't do anything. Once the survey is filed out, it goes to the Liaison Officer who then sends it to the Comptroller's office. He stated that if enough citizens write enough complaints then the state will do something about it.

**Minutes of previous meeting:** Chairman Kij asked the Board to review the January 23, 2017 minutes. Financial Officer Abramczyk made a motion to accept the minutes with one correction (Patsy Schultz was absent). Director Mayson seconded the motion, and the motion carried.

**Employee of the Month Award:** Krisha Langton, presented to the Board of Directors the Employee of the month for January, Michael Applegate.

**Recognition of Employee anniversary:** Krisha Langton stated Aleida McDaniel has worked at the CAD for 30 years.

**Chief Appraiser's Staff Reports:**

**Monthly Financials:**

Chief Appraiser Whitehead went over the monthly financials and staff reports. The renovations on the CAD and ARB have started, and the temporary parking lot is complete but not open yet.

**January 2017**

Total CAD Budget	\$11,941,313.00	Pro-rata%	41.92%
Total Accum. Expenditures	<u>\$ 3,783,438.87</u>	Budget % Expended	<u>31.68%</u>
Remaining Balance	\$ 8,157,874.13	Running under budget	10.24%
Total Revenue	\$ 197,988.14	Current YTD Revenue	\$5,980,615.18
Total Expenditures	<u>\$ 844,012.50</u>	Current YTD Expenditures	<u>\$3,783,438.87</u>
Monthly Underage	<u>\$(646,024.36)</u>	YTD Overage	\$2,197,176.31

Mr. Moody, Liaison Officer, went over his reports for January and the year to date report.

**New Business:**

**Consideration and action on a request from Fort Bend County Emergency Service District No. 2 to remove penalty & interest for late quarterly payment:** Vice Chairman Stamatis made a motion to not grant the request to remove the penalty and interest. Director Mayson seconded the motion, and the motion carried.

**Election of Board Officers:** Financial Officer Abramczyk made a motion to maintain the same officers as last year. Director Mayson seconded the motion, and the motion carried.

**Chairman-** Jim Kij  
**Vice Chairman-** Paul Stamatis  
**Secretary-** Rhonda Zacharias  
**Financial Officer-** Al Abramczyk

**Discussion regarding preliminary budget for fiscal year 2018:** Chief Appraiser Whitehead went over the proposed preliminary budget.

**Consideration and action on payment of outstanding vouchers:** Vice Chairman Stamatis made a motion to approve the outstanding vouchers in the amount of \$215,916.35 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

**Old Business:**

**Discussion regarding Chief Appraiser's performance review standards:** Financial Officer Abramczyk went over the written report and noted that added cost per parcel had been left out in error. This will be brought back to next month's meeting for further review.


**The Board convened into closed executive session at approximately 5:17 p.m.**

**The Board reconvened from the closed executive session at approximately 5:25 p.m.**

**Items from the Board Members:** The Board scheduled a retreat to go over the budget and long range planning on April 13<sup>th</sup>, from 12 pm to 4:30, with lunch provided.

**Announcements:** The next Board of Directors meeting will be held Monday, March 20, 2017 at 4:30 p.m.

**Adjournment:** The meeting adjourned at 5:29 p.m.



Chairman, Jim Kij

March 20, 2017

