

THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
November 19, 2012

Board members present: Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director; Kraig Warren, Director and Patsy Schultz, Ex-officio Member.

Board members absent: Jim Kij, Chairman.

District personnel: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Others present: Joe Longoria, Allan Moody.

Call to order: Vice Chairman Stamatis opened the regular meeting at 5:15pm and declared a quorum present.

Public Comments: Vice Chairman Stamatis asked if there were any comments from the public, no comments were made.

Minutes of previous meeting: Vice Chairman Stamatis asked the Board to review the October 15, 2012 minutes. Secretary Abramczyk made a motion to approve the minutes as presented. Director Zacharias seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

October 2012

Total CAD Budget	\$7,237,290.00	Pro-rata%	16.71%
Total Accum. Expenditures	<u>\$ 867,148.50</u>	Budget % Expended	<u>11.98%</u>
Remaining Balance:	\$6,370,141.50	Running under budget	4.73%
Total Revenue	\$ 277,878.69	Current YTD Revenue	\$1,801,306.71
Total Expenditures	<u>\$ 452,471.47</u>	Current YTD Expenditures	<u>\$ 867,148.50</u>
Monthly Underage	\$(174,592.78)	YTD Overage	\$ 934,158.21

Chief Appraiser Whitehead presented a status report and updated plan of the building expansion and remodeling project.

Liaison Officer -Mr. Moody went over his report for October 2012.

Old Business:

Property Litigation: Joe Longoria went over his report on litigation.

Consideration and action on Pictometry contract update: Secretary Abramczyk made a motion for Glen Whitehead to sign the contract as presented. Director Zacharias seconded the motion, and the motion carried.

New Business:

Consideration and action on payment of outstanding vouchers: Chief Appraiser Whitehead stated there was \$180,342.49 in vouchers. Director Zacharias made a motion to approve the vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on board's position lobbying for tax code changes: Items of concern and the possibility of approaching elected officials with proposed changes were discussed. No action taken at this time.

Consideration and action on chief appraiser performance review document: A draft was distributed. After a brief discussion Chief Appraiser Whitehead was asked to collect any additional comments for future consideration.

Consideration and action on personal time donation: Several technical legal issues were reviewed. No action taken pending clarification of these issues.

Convened into closed executive session: Closed session started at approx. 6:28pm.

Reconvened from closed executive session: Came out of closed session at approx. 6:37pm.

Items from the Board Members: Director Zacharias wants all the Board members to update their Bio's and send them to Chief Appraiser Whitehead. Director Zacharias wants to submit an article with the Board of Directors group photo and bio's of each member.

Announcements: The next Board of Directors meeting will be held Monday December 17, 2012 at 5:15pm.

Adjournment: Meeting was adjourned at 6:45 pm.

Vice Chairman, Paul Stamatis

Secretary, Al Abramczyk

December 17, 2012