

THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
April 25, 2016

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer; Rhonda Zacharias, Secretary; Sam Mayson, Director and Patsy Schultz, Ex-officio Member.

Board members absent: None.

District personnel present: Glen Whitehead, Chief Appraiser, Krisha Langton, HR Director and David Cryer, Commercial Department.

Districts Legal Counsel: Veronique Hutchinson, Attorney.

Others present: Allan Moody, District's Liaison Officer and John Maresh, Interim City Manager for City of Rosenberg.

Call to order: Chairman Kij opened the regular meeting at 4:30 p.m. and declared a quorum present.

Invocation: The invocation was led by Rhonda Zacharias and pledges of allegiance by Patsy Schultz and Chairman Jim Kij.

Public Comments: Chairman Kij asked if there were any comments from the public. No members of the public were present.

Minutes of previous meeting: Chairman Kij asked the Board to review the March 28, 2016 minutes. Director Mayson made a motion to accept the minutes as presented. Financial Officer Abramczyk seconded the motion, and the motion carried. Secretary Zacharias abstained from the vote.

TAAD Presentations: Chief Appraiser Whitehead stated that the Chief Appraiser Institute will be coming up soon and he will be sending two people from the district. The cost is \$1500 per person. The Institute is a session of two one week courses.

Old Business:

Consideration and action on City of Rosenberg request to remove penalty & interest for a late quarterly payment: John Maresh Interim City Manager for City of Rosenberg was present to ask if the penalty and interest could be waived. Chairman Kij stated that this was voted on at the last meeting, and the request was denied and the decision will stand.

Chief Appraiser's Staff Reports:

Monthly Financials:

Chief Appraiser Whitehead went over the monthly financials and staff reports. Appraisal notices are at the printers and will be in the mail by the 29th of April.

March 2016

Total CAD Budget	\$10,313,497.00	Pro-rata%	58.36%
Total Accum. Expenditures	<u>\$ 652,103.94</u>	Budget % Expended	<u>47.88%</u>
Remaining Balance	\$ 5,375,588.19	Running under budget	10.48%
Total Revenue	\$1,903,622.51	Current YTD Revenue	\$7,117,001.64
Total Expenditures	<u>\$ 652,103.94</u>	Current YTD Expenditures	<u>\$4,937,908.81</u>
Monthly Overage	\$1,251,518.57	YTD Overage	\$2,179,092.83

**** The BOD members asked if the Districts employee of the month would come to the monthly Board meetings.**

David Cryer went over the property value study.

Liaison Officer Mr. Moody went over his written reports for March 2016.

Consideration and action on bank signatures: All signature cards have been signed and will be submitted to the bank.

Consideration and action on ArcGIS training class and one day extended training: Chief Appraiser Whitehead wanted to give an update. He got the formal pricing from E.S.R.I.; it will be right at \$9,000 per student. The class is for up to 12 people, it is a two day class then a one day personal hands on training class that is about \$5,000 per student. He is in contact with Harris County CAD and City Missouri City and City of Sugar Land to add some of their people to the class to help cut down the cost per student. We will have five employees from the district attend the class.

New Business:

Consideration and action on bids received on surplus items: Vice Chairman Stamatis made a motion to reject the bids that were received late and accept the high bids on all the other items. Financial Officer Abramczyk seconded the motion with an amendment that David Cryer's bid was the only one that was late and only bidder on that item. The motion carried. Director Mayson abstained from the vote, since he has a bid.

Consideration and action on County Lease Contract: Vice Chairman, Paul Stamatis, tabled the item pending legal review.

Consideration and action on payment of outstanding vouchers: Vice Chairman Stamatis made a motion to authorize the payment of \$266,939.83 for outstanding vouchers as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

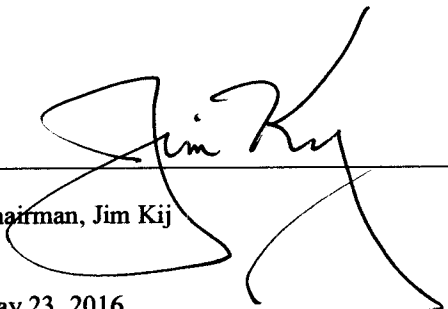
The Board convened into closed executive session at approximately 6:02 p.m.

The Board reconvened from the closed executive session at approximately 6:16 p.m.

Items from the Board Members: Vice Chairman Stamatis wanted the board to know that Stan Stanley from Katy has passed away, he was 73 years old. Patsy Schultz extended a thank you to Chief Appraiser Whitehead for helping her during a meeting with Missouri City.

Announcements: The next Board of Directors meeting will be held Monday May 23, 2016 at 4:30 p.m.

Adjournment: The meeting adjourned at 6:25 p.m.



Chairman, Jim Kij

May 23, 2016