

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
March 19, 2012**

Board members present: Jim Kij, Chairman; Paul Stamatis, Vice Chairman; Al Abramczyk, Secretary; Rhonda Zacharias, Director and Patsy Schultz, Ex-officio Member.

Board members absent: Kraig Warren, Director.

District personnel: Glen Whitehead, Chief Appraiser, Aleida McDaniel, Deputy Chief Appraiser.

Others present: Joe Longoria and Allan Moody.

Call to order: Chairman Jim Kij opened the Regular meeting at 5:15pm and declared a quorum present.

Public Comments: Chairman Kij asked if there were any comments from the public. None were made.

Minutes of previous meeting: Chairman Kij asked the board to review the corrected February 20, 2012 minutes. Secretary Al Abramczyk made a motion to accept the corrected minutes. Vice Chairman Stamatis seconded the motion, and the motion carried.

Chief Appraiser's Staff Reports:

Monthly Financials:

February 2012

Total CAD Budget	\$6,725,428.00	Pro-rata%	49.86%
Total Accum. Expenditures	<u>\$2,621,585.25</u>	Budget % Expended	<u>38.98%</u>
Remaining Balance:	\$4,103,842.75	Running under budget	10.88%
Total Revenue	\$ 37,350.56	Current YTD Revenue	\$3,244,703.00
Total Expenditures	<u>\$ 433,334.95</u>	Current YTD Expenditures	<u>\$2,621,585.25</u>
Monthly Underage	\$(395,984.39)	YTD Overage	\$ 623,117.75

Chief Appraiser Glen Whitehead briefly went over the written reports

Liaison Officer: Mr. Moody briefly went over his report for February 2012.

Secretary Abramczyk made a motion to accept the chief appraiser staff reports. Vice Chairman Stamatis seconded the motion, and the motion carried.

Old Business:

District office lease: Joe Longoria stated that he went over the lease agreement, and he had wording and contingencies changed. Don Brady is currently out of the office. When Mr. Brady returns, the board should be able to obtain the new lease agreement and sign it.

Litigation: Joe Longoria went over current and worked lawsuits.

District Policy Manual: The appointed committee has been changed to Al Abramczyk and Jim Kij. Al Abramczyk will be the Chairman. Chairman Abramczyk went over items that were discussed during the District Policy Manual workshop.

Investment Policy: The appointed committee has been changed to Al Abramczyk and Paul Stamatis. Paul Stamatis will be the Chairman. Mr. Stamatis stated that he will advise ASAP as to whether or not he can accept the appointment.

New Business:

Consideration and action on district audit: A presentation of the draft audit report finding by Chris Breaux of Null Lairson LLC.

Consideration and action on payment of outstanding vouchers: Vice Chairman Stamatis made a motion to accept the vouchers. Secretary Abramczyk seconded the motion, and the motion carried.

Consideration and action on postage machine: Vice Chairman Stamatis made a motion to accept the new postage machine. Director Rhonda Zacharias seconded the motion, and the motion carried.

Consideration and action on copy machine: Director Zacharias made a motion to accept the new copy machine. Secretary Abramczyk seconded the motion, and the motion carried.

Convened into closed session: There was not a closed session.

Items for the Board Members: Secretary Abramczyk stated he attended the TAAD Conference and that other Board members would benefit from attending this conference. Next year the TAAD Conference will be held in Dallas.

Announcements: The next Board of Directors meeting will be held April 16, 2012 at 5:15pm.

Adjournment: Meeting was adjourned at 7:15pm.

Chairman, Jim Kij

Vice Chairman, Paul Stamatis

April 16, 2012