

**THE FORT BEND CENTRAL APPRAISAL DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING
March 20, 2017**

Board members present: Paul Stamatis, Vice Chairman; Al Abramczyk, Financial Officer; Rhonda Zacharias, Secretary and Sam Mayson, Director.

Board members absent: Jim Kij, Chairman and Patsy Schultz, Ex-officio Member.

District personnel present: Glen Whitehead, Chief Appraiser; Krisha Langton, HR Director; David Cryer, Commercial Real Estate Modeler and Irene Klein, Residential Appraisal Supervisor

Districts Legal Counsel: Joe Longoria, Attorney

Others present: Allan Moody, District Liaison Officer and David Vrshek.

Call to order: Vice Chairman Stamatis opened the regular meeting at 4:30 p.m. and declared a quorum present.

Invocation: The invocation was led by Director Mayson and pledges of allegiance by Financial Officer Abramczyk.

Minutes of previous meeting: Vice Chairman Stamatis asked the Board to review the February 27, 2017 minutes. Financial Officer Abramczyk made a motion to accept the minutes with amended corrections as presented. Director Mayson seconded the motion, and the motion carried. Secretary Rhonda Zacharias asked to be excluded from the vote since she was not at the last meeting.

Public Comments: Vice Chairman Stamatis asked if there were any comments from the public.

David Vrshek – went to a legislative meeting in Austin. He stated the District does a good job, but he wants the system to change.

Employee of the Month Award: Krisha Langton, presented to the Board of Directors the Employee of the month for February, Brandon Schweinler.

Recognition of Employee anniversary: Krisha Langton stated JoAnn Ortega has worked at the CAD for 15 years.

Chief Appraiser's Staff Reports:

Monthly Financials:

Chief Appraiser Whitehead went over the monthly financials and staff reports. The renovations on the CAD have temporarily halted until the steel arrives, which should be May 1.

February 2017

Total CAD Budget	\$11,941,313.00	Pro-rata%	49.59%
Total Accum. Expenditures	<u>\$ 4,503,932.79</u>	Budget % Expended	<u>37.72%</u>
Remaining Balance	\$ 7,437,380.21	Running under budget	11.87%
Total Revenue	\$ 32,601.22	Current YTD Revenue	\$6,013,216.40
Total Expenditures	<u>\$ 720,493.92</u>	Current YTD Expenditures	<u>\$4,503,932.79</u>
Monthly Underage	\$(687,892.70)	YTD Overage	\$1,509,283.61

Mr. Moody, Liaison Officer, went over his reports for February and the year to date report.

New Business:

Consideration and action on payment of outstanding vouchers: Director Mayson made a motion to approve the outstanding vouchers in the amount of \$210,598.25 as presented. Financial Officer Abramczyk seconded the motion, and the motion carried.

Old Business:

Discussion regarding Chief Appraiser's performance review standards: Secretary Zacharias made a motion to approve the Chief Appraiser's 2016-2017 performance evaluation as corrected. Financial Officer Abramczyk seconded the motion, and the motion carried.

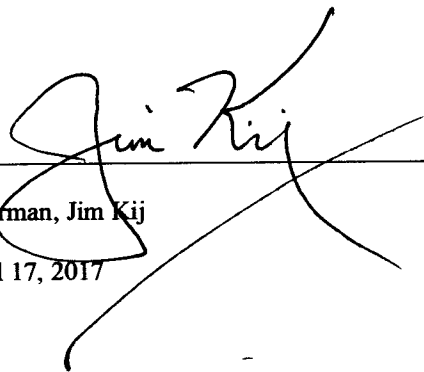
The Board convened into closed executive session at approximately 4:50 p.m.

The Board reconvened from the closed executive session at approximately 5:03 p.m.

Items from the Board Members: Secretary Zacharias asked about how the website was coming along with the posting of documentation. Chief Appraiser Whitehead stated that is currently still in the process of being recreated. Financial Officer Abramczyk reminded the Board members of the budget workshop on April 13th at 12 pm in Sugar Land.

Announcements: The next Board of Directors meeting will be held Monday, April 17, 2017 at 4:30 p.m.

Adjournment: The meeting adjourned at 5:07 p.m.



A handwritten signature in black ink, appearing to read "Jim Kij", written over a horizontal line. The signature is stylized and extends below the line.

Chairman, Jim Kij

April 17, 2017



A handwritten signature in black ink, written over a horizontal line. The signature is highly stylized and illegible.