



# Status Change Statement For Business Personal Property

Fort Bend Central Appraisal District  
2801 B.F. Terry Blvd.  
Rosenberg, TX 77471-5600  
281.344.8623

Use this form for account changes regarding correction, use, sale, non-existence of property, or discontinuance of business.

Business Name (Present) Tax Year Account #

Business Address

Phone Number Mailing Address

Email Address Agent's Name & ID (If Any)

Preparer (of form)  Buyer  Seller  Third Party  Other

**SOLD—Business or property was sold**

Date of Sale Buyer

Buyer's Address

Buyer's Phone

Seller

Seller's Address

Seller's Phone

Provide the following documentation:  
• Bill of Sale  
• Sworn Affidavit

**CLOSED—Business was closed**

Date of Closure

Provide the following documentation:

- Franchise Tax Account Status
- Lease Termination
- Withdrawal Notice/Assumed Name (DBA)
- Sale Tax ID Status

**Motor Vehicle(s) sold before January 1**

\*Include name and mailing address of new owner, if known.

Date of Sale Buyer

Buyer's Mailing Address

Provide the following documentation:

- Bill of Sale
- Scrap information documents
- Trade-in documents
- Title transfer documents

**MOVED—Business was moved**

Date of Move Previous Location

New Location

Explanation: Clarify the status of your business or any assets owned by your business.

The making of a false statement in a governmental record is punishable as provided by Section 37.10 of the Texas Penal Code.

Signature

Date of Signature